

## COVID-19 GRANTS FOR INDIVIDUAL HARDSHIP

In response to the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the City of Robert Lee will provide assistance with a one-time payment to account holders for rent, mortgage, and utility expenses to the citizens that have been impacted by the Covid- 19 pandemic.

### **Program Goal:**

- To alleviate financial pressure to households that have been affected by Covid-19
- To provide greater economic security to homeowners and rental property owners.

### **Eligible Applicants:**

- Renters and Homeowners residing in the city limits of Robert Lee, Texas.
- Lost household income as a result of Covid-19
- A gap exists between income prior to Covid-19 and now.

### **Not Eligible:**

- Households residing outside the Robert Lee city limits.

### **Type of Assistance:**

Applicants that meet all the criteria listed above are eligible to apply for an emergency income payment for any essential utilities (Water, electric, gas, etc.), mortgage, or rent.

### **For all applicants:**

- Must provide **2 forms of proof of address**. (Valid Driver's License/ Identification Card and a current utility bill that reside at the same address accompanied by the applicants' name.)
- A **follow-up** will be required to show proof of how the funds were used. A copy of the receipt or statement will need to be provided to the City to attach to your application.

### **Review and Approval:**

When the request is submitted there will be a reviewal of the contents of the application. When the application is approved or denied the assistance the applicant will be notified of the decision. If denied, the applicant may redress the decision to the City.

Covid-19 Individual Grant Application

One-time Payment for Rent or Utilities

All applications must be submitted no later than Friday, November 6, 2020 by 1:30P.M. Applications will be processed and funded as received.

Applicant Information

Applicant Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Number of Household: \_\_\_\_\_

List name and ages for household members: \_\_\_\_\_

Application Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Impact & Anticipated Uses: \_\_\_\_\_

Impact of Covid- 19 on household income (Please Explain):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Examples of what this grant can be used for:

Payment in any essential utilities (Water, electric, gas, etc.), mortgage, or rent.

Amount requested (the amount granted may vary): \$ \_\_\_\_\_

Anticipated uses of grant funds (Please circle all that apply and explain):

Water          Electric          Gas          Rent/Mortgage          Other: (          )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Disclaimer and signature

I Certify that I have examined this application and the answers given and the supporting information provided are true, correct, and complete to the best of my knowledge. I understand that providing answers or supporting information that the applicant knows are not true, correct, and complete is grounds for disapproval of this application and may be a crime under Texas Law.

By checking this box, I declare that the funds that I am applying for will be used for essential utilities and/or Rent/mortgage due to the COVID-19 hardship.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b><u>Office Use ONLY</u></b>
<b>Date Received:</b>
<b>Approved / Denied:</b>
<b>Approval Date:</b>
<b>Amount to be granted:</b>
<b>Approved By:</b>
X _____
X _____

*You may submit your application in person to the following address:*

*City Hall- 6 E. 7<sup>th</sup> Street Robert Lee, Teas 76945*