

**Monday October 21, 2019 6:30 PM Regular**

The City Council of the City of Robert Lee, Texas met in regular session in City Council Chambers, City Hall 6 East 7<sup>th</sup> Street, Robert Lee, Texas at 6:30 p.m.

Present: Mayor Allyson Crenshaw, Council Members: Becca McGuire, Jason Moran, Tracy Grantham, Brandi Brosh  
City Staff Present: Billy Williams, Luke Sheldon, Amanda Mendoza and Kiara Burns

**Call to Order, Quorum Determined, Meeting Declared Open at 6:30 PM**

Prayer provided by Mayor Pro Tem Jason Moran and pledge provided by those in attendance  
Proclamations and Presentations:

A. 2020 Census presentation – Amber Pedigo

Amber Pedigo with the 2020 census bureau presented the importance of participation in the 2020 Census in this upcoming year. She also wanted to inform the public that the Census Bureau will be providing local jobs to citizens who apply.

Citizen Comments – Comments will be addressed during topics of concern

Amber Pedigo – 2020 census count

Manual Abalos – Concerned regarding water meter.

Mark Sides – Representative for RLVFD

Grace Todacheeny – Representing Housing Authority, would like to address water base fee

Consent Agenda

A. Minutes

Moved to Regular Agenda

B. Animal Control Report

C. Ordinance Enforcement Report

Moved to Regular Agenda

D. Financial Reports – End of Fiscal 2019 Report, General Ledger, Reports: September 2019, August 2019, July 2019

Motion by Council Member Brandi Brosh to approve items B & D, the remaining consent agenda. Seconded by Council Member Tracy Grantham, Vote 4-0; Motion carries

Regular Agenda

A. Minutes

Discussion: June 10, 2019, under agenda item I, motion made was incorrect.

Corrected the motion according to the recording.

Motion made by Mayor Pro Tem Jason Moran to approve all minutes including; September 9, 2019; September 11, 2019; September 30, 2019; June 10, 2019.

Seconded by Council Member Becca McGuire

Vote 4-0; Motion carries

B. Ordinance Enforcement Report

Discussion: 8 calls in total; 3 citations, 4 written warnings, and 1 verbal warning

Motion by Council Member Tracy Grantham to approve Ordinance Enforcement Report. Seconded by Mayor Pro Tem Jason Moran, Vote 4-0; Motion Carries

A. Garage Project – Open & Review Bids, consider awarding garage project. Funds allotted from FYE 2019 for project expenses.

Discussion: 75,000 was transferred from FYE 19 to fund this project. 3 bids total. 1st bid was from Air Handlers Plus for \$48,000. 2<sup>nd</sup> bid was from GR Construction for \$44,700. 3<sup>rd</sup> bid was from Williams Electric for \$62,400. Council will return to topic later to decide

Motion by Mayor Pro Tem Jason Moran to award the contract to GR Construction for garage repairs and updates. Seconded by Council Member Brandi Brosh, Vote 4-0; Motion carries

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Motion made by Council Member Tracy Grantham to appoint Mr. Billy Williams as point of contact for Garage Update and Repairs Project. Seconded by Mayor Pro Tem Jason Moran, Vote 4-0; Motion carries

- B. Dam & Lake cleanup – proposals for required work on dam and city lake areas  
Discussion: TCEQ has deemed the City damn to be in poor condition and it needs to be cleared of all trees, approximately cost \$9,250. Billy would like for council to approve up to \$15,000 start cleaning up the dam, spillway, and the shore of the lake. The services are provided by Qual Valley Services  
Motion by Council Member Brandi Brosh to approve up to \$15,000 to clear up the dam, spillway
- C. Tree Trimming project – tree lining highways, requesting payment by EDC  
Discussion: 36 trees need to be trimmed up and trimmings need to be hauled off. Bid for \$7,794 or \$7,200 without tax for all the work. EDC form submitted for reimbursement.  
Motion by Council Member Tracy Grantham to approve the bid in the amount of \$7,200 for the tree trimming. Seconded by Council Member Becca McGuire. Vote 4-0; Motion carries
- D. Water account 001404 – Continued discussion of citizen’s concerns about accuracy of meter, billing, payment plan, cost of replacing and/or testing meter.  
Discussion: Brought back to council because of continued concerns with the accuracy of the meter. NO cost to the citizen, city will be paying for labor and testing.  
7:09 PM Council exits to executive session to discuss actions for account with owner  
7:31 PM Council Returns from executive session.  
Motion made by Council Member Becca McGuire to pull current meter to test and replace it with a loaner for the time being on account 001404.  
Seconded by Mayor Pro Tem Jason Moran  
Vote 4-0; Motion carries  
Motion by Council Member Becca McGuire to charge the entirety of the bill owed if the meter test accurate, if the meter is inaccurate, Council will waive the bill.  
Seconded by Mayor Pro Tem Jason Moran. Vote 4-0, Motion carries  
Motion made by Council Member Becca McGuire to put back the meter if it tests that it is functioning properly. Seconded by Council Member Brandi Brosh. Vote 4-0; Motion carries
- E. Community Service Projects – Municipal Court project suggestion of community garden or lot clean up.  
Discussion: Item tabled to find lots that are currently owned by the City.
- F. San Angelo Bank authorized users need to be updated to current staff  
Discussion: Amanda Mendoza can not access the bank accounts for information she needs to do her job.  
Motion by Mayor Pro Tem to remove Crystal Blevins from the bank account and add Tracy Grantham and Amanda Mendoza as authorized signers. Seconded by Council Member Brandi Brosh. Vote 4-0; Motion carries
- G. RLVFD – Water usage reporting, financial reports, volunteer discounts, by-laws, bank accounts, insurance, property, discuss separation from the City or enforcement of oversight and reporting.  
Mayor Pro Tem Jason Moran will be recusing himself from this topic because he is an active member of the Robert Lee Volunteer Fire Department.  
Discussion: RLVFD provided a letter to council. The VFD relies heavily on the community to operate, along with occasional grants. The Fire Department is wishing to apply 501c3 to get more funds for the department. They are not wishing to divorce themselves from the City.

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One of the biggest issues that has occurred with the VFD is the financial records. The City has no record of anything the VFD is purchasing or they are no longer receiving the VFD bank statements even though they use the City's tax ID. The VFD changed the number to their own without the Council's approval.

Advisor suggested to split from the VFD, and give them an allotted amount each year, giving the VFD complete control of their finances.

Mayor request an audience with the RLVFD to negotiate terms then bring back to council to approve.

- H. Housing Authority – Consider appointing a member to board, consider change in calculating water usage for overage rate and billing for users with multiple meters.

Mayor Pro Tem Jason Moran will be recusing himself from this topic because he is an active member of the Robert Lee Volunteer Fire Department.

Discussion: A council member needs to be appointed to the Housing Authority Board of Directors. Grace would like to request council to reconsider a base fee for the multifamily meter housing authority accounts. Account 1 – 26 Units (24 families) , Account 2 – 6 units, Account 3 – 12 unites. Would like for the base to be 1,000 per unit, so 44,000 gallons before they get charged an overage. Discussed later under water rates.

Motion by Council Member Tracy Grantham to appoint Mayor Pro Tem Jason Moran to the Housing Authority Board, Seconded by Council Member Becca McGuire. Vote 3-0; Motion Carries

8:10 PM Council Exits for break to discuss bid proposals

8:20 PM Council Returns from break. (Motion under Regular Agenda Item A)

- I. Personnel and contracts - review contracts, personnel for 2020

Discussion: Consider renewal of contract with the Sheriff's Office for ordinance enforcement officers. Present officer suggested a council member to sit down and speak with the deputies

- J. Council of Government – verify appointment

Discussion: Decided during last meeting but wasn't on agenda. Readdressed for confirmation

Motion by Council Member Brandi Brosh to verify appointment of Allyson Crenshaw as the city representative for Council of Government. Seconded by Mayor Pro Tem Jason Moran. Vote 4-0; Motion Carries

- K. Water contract with Bronte – 12% rate increase, 50% overage rate, review of contracts, communication, and options

Discussion: Mayor will try to coordinate a meeting with Bronte to negotiate water rate increase.

- L. Water Rate Ordinance – Consider tiered water rates or other options instead of overage rate charge

Discussion: Grace Todacheeny is requesting for a base charge, so the Housing Authority isn't hit as hard during the months that overages are charged.

Think about a tier system to do away with overage fees.

Tabled for a future meeting

- M. Coke County Water Supply Corporation Contract – Consider approval of or changes for water contract with CCWSC

Tabled for a future meeting

- N. Ordinance #1310 – Mayor and Council compensation, consider changing mayor from a full-time position, discuss salary for elected officials to begin at beginning of next term.

Tabled for a future meeting

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- O. EDC A & B – Budget Proposals, board members, interlocal agreement  
Motion by Council Member Tracy Grantham to approve the proposed budgets for EDC A & EDC B. Seconded by Council Member Brandi Brosh. Vote 4-0; Motion Carries

Reports

- A. Mayor's Report – Bill 2840, Property Tax statement, 1<sup>st</sup> quarter Budget Amendment, December Staff Meeting Date, Open House Plans  
B. Deputy Secretary Report – Upcoming Trainings, City Hall Early Closure on Nov. 8<sup>th</sup> for training, TML Audit  
Cashing Handling Seminar on the 8<sup>th</sup>, City Hall will close early  
C. Superintendent's Report – TCEQ inspections; no violations, service calls, repairs  
63 Work Orders  
2 Leaks  
Inspection on dam, sludge transportation and water distribution

Request for Future Agenda Items

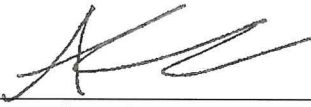
An interlocal agreement between the City of Robert Lee and the Robert Lee Volunteer Fire Department.  
Community Service Projects  
Personnel and Contracts  
Water Rate Ordinance  
Coke County Water Supply Corporation Contract  
Ordinance #1310

Adjournment

Mayor declares the Regular City Council Meeting adjourned at 9:42 PM

ATTEST:

  
Amanda Mendoza, Deputy City Secretary

  
Allyson Crenshaw, Mayor