

Monday, August 10, 2020 6:30 PM Regular Meeting

The City Council of the City of Robert Lee, Texas met in regular session online via Telecom at 6:30 p.m.

Present: Mayor Allyson Crenshaw Council Members: Tracy Grantham, Grace Todacheeny, Becca McGuire, Brandi Brosh, Jason Moran, City Attorney Jeff Betty until 7:00 PM

**Call to Order, Quorum Determined, Meeting Declared Open at 6:31 PM**

**Presentations & Proclamations**

**Consent Agenda**

- A. Minutes – June 8, 2020
- B. ACO Report – May & June
- C. Ordinance Enforcement Report – April – July
- D. Financial Report – May & July
- E. RLVFD Report – May

Motion by Council Member Brandi Brosh to approve of the consent agenda. Seconded by Council Member Grace Todacheeny. Vote 5-0, Motion carries

**Regular Agenda**

Council breaks to executive session at 6:43 PM to talk about irregularities in the General Ledger with City Attorney and to discuss personnel

Council returns from executive sessions at 7:09 PM

- A. RLVFD Report – April

Discussion: Contacted Crystal Stanford about the fraudulent charges, she doesn't know why they were on the account since they do not have an AMEX case, bank contacted AMEX and sorted out the situation.

Motion by Council Member Brandi Brosh to approve of the RLVFD report for April 2020. Seconded by Council Member Becca McGuire. Vote 5-0, Motion carries

- B. EDC A&B Discussion

Discussion: Present draft EDC ordinance to council for September 14, 2020

- C. VFD Equipment Funds

Discussion: Will add back to agenda once the city receives a list

- D. City of Robert Lee – Name Discussion

Motion by Mayor Pro Tem Jason Moran to discuss item. Seconded by Council Member Tracy Grantham. Vote 5-0, Motion carries

Discussion: All council members expressed their disapproval on the name change.

Motion by Tracy Grantham to no longer discuss the name change. The name of the city will remain as is. Seconded by Council Member Brandi Brosh. Vote 5-0, Motion carries

- E. Municipal Court Fine Schedule & Remittance of Funds

Discussion: Consider approving to disperse funds to correct fine prices based on the approved fine schedule

Motion by Council Member Grace Todacheeny disperse funds if Judge lowers the fine amounts if appropriate for municipal court. Seconded by Mayor Pro Tem Jason Moran. Vote 5-0, Motion carries

- F. Consultation with Attorney

Discussion: Checks made for transfer within funds were cashed were reversed for difference amounts. Payroll checks were being reversed for different amounts. Asyst, the software the City uses does not know how it happened, but it cannot happen on accident. The check register is completely blank before a certain date. The General Ledger is the only evidence of a check being made.

Motion by Council Member Tracy Grantham to let Amanda Mendoza get into contact with the city accountant, Travis Askey, to correct the discrepancies that have been found and report the findings back to council. Seconded by Council Member Brandi Brosh. Vote 5-0, Motion Carries

Monday, August 10, 2020 6:30 PM Regular Meeting

G. Ordering of the 2020 General Election for November 3, 2020

Discussion: Need to order election for Nov. 3<sup>rd</sup>. The school will agree with the same dates as the City. Resolution 1325 will replace previous election resolution  
Motion by Council Member Becca McGuire to approve of Resolution 1325 to order the election for November 3<sup>rd</sup>, 2020. Seconded by Council Member Brandi Brosh.  
Vote 5-0, Motion carries

H. Budget Amendment #1322 – 1<sup>st</sup> Reading

Motion by Council Member Brandi Brosh to approve of the 1<sup>st</sup> reading for Budget Amendment 1322. Seconded by Mayor Pro Tem Jason Moran. Vote 5-0, Motion carries

I. 1323 – Water Conservation Plan – 1<sup>st</sup> Reading

Discussion: Council needs to approve of a Water Conservation Plan every five years  
Motion by Council Member Becca McGuire to approve of the 1<sup>st</sup> reading of The Water Conservation Plan, number 1323. Seconded by Council Member Brandi Brosh.  
Vote 5-0, motion carries

J. Water Restrictions due to City Overage

Discussion: Water usage for the city have been over the allotted amount from Bronte. Consider a water restriction to try to lower usage? Luke Sheldon suggested a tiered water rate like Bronte's to discourage use of excessive amounts of water.

K. Water Bills – Late Charges

Discussion: Due to city overages, office has to wait to get bill from Bronte to calculate bills so bills are being sent out late. Consider waiving late charges when bills get sent out late.

Motion by Council Member Tracy Grantham to waive late fee on accounts when the City sends out bills late. Seconded by Mayor Pro Tem Jason Moran. Vote 5-0, Motion carries

L. Consider Curbside Pickup

Discussion: Convenience Center Still closed and citizens have been requesting for another pick up.

Motion by Council Member Becca McGuire to schedule another curbside pickup for late September, early October and to allow office to schedule and publicize event.  
Seconded by Council Member Brandi Brosh, Vote 5-0, Motion carries

M. West Central Wireless Account Authorization

Discussion: Mayor suggests adding secretary to WCC Authorization

Motion by Council Member Brandi Brosh to add Amanda Mendoza to the West Central Wireless accounts. Seconded by Council Member Tracy Grantham. Vote 5-0, Motion carries

N. RO Water System

Discussion: Citizen Requested that the City consider a RO System in Robert Lee. Mayor received a call from a man wanting to establish a RO system himself in Robert Lee and urges City not to.

O. Discussion – Game Room Regulations & Ordinance

Discussion: Consider ordinance to regulate the rules for an adult game room.

P. Isolated Citizens Assistance

Tabled until more information is presented

Monday, August 10, 2020 6:30 PM Regular Meeting

Q. Observer-Enterprise Contract

Discussion: Observer-Enterprise refuses to sign a contract with the city to be the City's paper of record because of personal issues with Mayor. By State Law, the City has to have a paper of record. San Angelo Standard times is willing to be the City's paper of record if Observer-Enterprise refuses to sign by end of workday August 14<sup>th</sup>. Motion by Council Member Brandi Brosh to sign contract with San Angelo Standard times making them the City of Robert Lee's paper of record until the end of the year. Dies due to lack of second.

Motion by Mayor Pro Tem Jason Moran to table discussion until Jason can talk to Observer Enterprise and until the next meeting. Seconded by Council Member Tracy Grantham. Vote 5-0, Motion carries

Motion by Council Member Tracy Grantham that if the contact is not signed by the observer enterprise by the end of the work-day Friday then the city will establish a contract with San Angelo Standard times to make them the City's Paper of record. Seconded by Council Member Becca McGuire. Vote 5-0, Motion carries

Motion by Council Member Brandi Brosh to approve the contract if Observer Enterprise signs the contract by the deadline. Seconded by Council Member Grace Todacheeny. Vote 5-0, Motion carries

R. Animal Control Discussion

Tabled until next meeting

S. Personnel – City Secretary

Discussed during executive session

Motion by Council Member Brandi Brosh to appoint Amanda Mendoza to the vacant City Secretary Position. Seconded by Mayor Pro Tem Jason Moran. Vote 5-0, Motion Carries

Motion by Council Member Tracy Grantham to approve of the salary as discussed in executive session. Seconded by Council Member Brandi Brosh. Vote 5-0. Motion Carries

T. RL Bank – Add Amanda as a contact on accounts & give access to safe deposit box

Discussion: Wait to add Amanda to accounts when new council members come into office.

**Reports**

Mayor

A. Cleaning Contract

The Previous contractor quit; Office will take over responsibilities

Secretary

A. Water Disconnect List & Payment Agreements – July

Discussion: Send certified letter to list of people and set a disconnection date  
Motion by Council Member Becca McGuire to disconnect accounts that do not communicate with the office and waive the reconnection fees when they communicate with office. Seconded by Council Member Tracy Grantham.  
Vote 5-0, Motion carries

B. Operating Account

Discussion: No activity on account since opened. Originally opened to consolidate accounts

Motion by Council Member Tracy Grantham to move funds from Water, General, Sewer, and Sanitation funds into the operating account on October 1<sup>st</sup>, 2020 and pay the forfeit amounts to close accounts

C. Appraisal District – Proposed Budget 2021

Council presented with budget; no action needed.

D. TML 2020-2021 Rates

Monday, August 10, 2020 6:30 PM Regular Meeting  
Council presented with new rates; no action needed

Superintendent

No tank overflows or automation failures

5 water leaks, with 1 active leak.

1 sewer tap

Water Department lost one water operator, open for applicants.

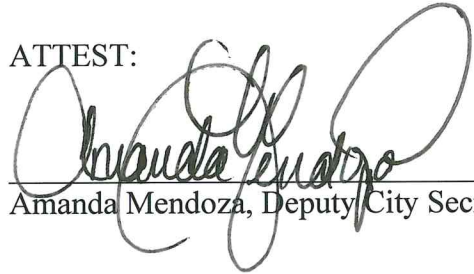
Chlorine Burnout to start on September 1<sup>st</sup> and end on October 1<sup>st</sup>


**Request for Future Agenda Items**

**Adjournment**

Mayor Allyson Crenshaw declared meeting adjourned at 9:23 PM

ATTEST:

  
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Amanda Mendoza, Deputy City Secretary

  
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Allyson Crenshaw, Mayor