

Monday January 25, 2021 6:30 PM Special Meeting

The City Council of the City of Robert Lee, Texas met in regular session at City Hall at 6:30 p.m.

Present: Mayor Jason Moran, Council Members: Becca McGuire, Tracy Grantham, Danny Jasso and Jonathan Torres

**Call to Order, Quorum Determined, Meeting Declared Open at 6:36 PM**

**Proclamations and Presentations**

- A. Prayer & Pledge

**Consent Agenda**

- A. Minutes - December 14, 2020
- B. Animal Control Report
- C. Municipal Court Report
- D. Ordinance Enforcement Report
- E. Financial Report

Motion by Mayor Pro Tem Tracy Grantham to approve of the items on the consent agenda. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries

**Regular Agenda:** Council may discuss and/or act on the following items:

- A. 1331 - Meeting Date Resolution

Discussion: City council would like to move regularly scheduled council meetings from the second Monday of the month to the third Thursday of the month, resuming the same time.

Motion by Council Member Becca McGuire to pass resolution 1331 to change the date for Regular Meeting Days to the third Thursday of the month. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.

- B. Water Ordinance Amendment – Discussion

Discussion: Council considers amending the water ordinance to clarify when the office can turn on water services after disconnections. After discussing Item H, Council decides to leave the ordinance unchanged.

- C. Animal Control Discussion

Discussion: Council would like to advertise for a second contractor position and will consider applications at the next regular council meeting.

- D. Rural Water - Previous Overage

Discussion: Rural Water received an overage charge in the month of July 2020. Their board refused to pay it because during that month, the city had a house fire and some multiple grassfires out of town that contributed to the overage usage.

Motion by Council Member Danny Jasso to require CCWSC to pay the overage charge from July 2020 and allow them to set up a payment plan if they so choose. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.

- E. Rural Water – Contract

Discussion: Contract with CCWSC proposed to council. Changes from previous contract are as follows: 1.8 million gallons per 30-day period, with a rate of \$4.09 per thousand gallons. The overage charge will be increased by 50%. A flat meter charge of \$50, the removal of the capital charge, and the debt charge will remain unchanged. Pending Attorney's approval.

Motion by Council Member Becca McGuire to table the CCWSC contract until the next regular council meeting to get the contract approved by City Attorney Jeff Betty. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.

F. TMRS Retirement Contribution

Discussion: Rate for retirement contribution presented to council. The employees contribute 5% while the city contributes 5.68%.

Motion by Council Member Jonathan Torres to leave the rates for the City of Robert Lee contribution to retirement unchanged. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.

G. Plan for COVID Leave- Staff

Discussion: Council to consider paying employees for quarantine leave for one time, or make employees use vacation or sick days.

Motion by Jonathan Torres to allow employees one time paid ten day leave for COVID related quarantine per year with a positive test result. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries.

H. Customer Water Account Discussion

Discussion: Water was disconnected due to nonpayment, water was already off, so a lock was placed on the box. When paid, water was turned back on without customer instruction. The customer did not communicate to the office that they wished to stay off, and a substantial leak occurred after the water was turned back on.

Motion by Council Member Jonathan Torres to not bill the customer for the leak that occurred and for the city to absorb the cost of that bill. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries.

**Reports**

**Mayor**

**Secretary**

A. Cyber Security Training

Employees and Council need to turn in a required cyber security training by June 1<sup>st</sup>.

B. Letter from Auditors

A letter was received from the auditors outlining their expectations. City scheduled for audit on April 12<sup>th</sup>, 2021.

C. Workers Comp Audit Completion

Everything from the audit report looks good.

**Superintendent**

72 Work orders, 3 water leaks, 4 sewer stops

TCEQ Comprehensive investigation was compliant. Good for another 3 years.

Pending final letter.

**Report of Future Agenda Items**

Municipal Court Discussion

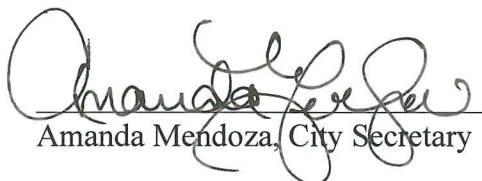
Dilapidated Buildings Progress


ACO Applications consideration

**Adjournment**

Motion by Mayor Pro Tem Tracy Grantham to adjourn the Special City Council Meeting at 8:05 PM. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.

ATTEST

  
Amanda Mendoza, City Secretary

  
Jason Moran, Mayor