

Monday March 22, 2021 6:30 PM Special Meeting

The City Council of the City of Robert Lee, Texas met in regular session at City Hall at 6:30 p.m.  
Present: Mayor Jason Moran, Council Members: Becca McGuire, Tracy Grantham, Jonathan Torres, and Danny Jasso

**Call to Order, Quorum Determined, Meeting Declared Open at 6:30 PM**  
**Proclamations and Presentations**

Prayer and Pledge

**Citizen Comments**

David Lewis – Voiced his appreciation for the New Animal Control Officers

**Consent Agenda**

- A. Minutes - February 18, 2021, March 1, 2021 & March 18, 2021
- B. Ordinance Enforcement Report
- C. ACO Report
- D. Municipal Court Report
- E. Financial Report

Motion by Mayor Pro Tem Tracy Grantham to approve items A-D on the consent agenda and move Item E to the regular agenda. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.

**Regular Agenda**

- A. West Texas Trail Coalition- Amendment on Lease  
Discussion: West Texas Trails Coalition would like to gain access to their property using a city right away. Map outlining roads were provided to council. WTTC will have the funds to properly maintain the roads.  
Motion by Council Member Becca McGuire to approve of the Addendum to the West Texas Trails Coalition Lease as presented. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries.
- B. CCWSC Contract  
Discussion: Same Contract as presented previously with a spelling change, and clarification of the Debt charge.  
Motion by Mayor Pro Tem Tracy Grantham to approve the CCWSC contract with the spelling change and clarification of the debt charge. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries.
- C. Update Visa Account Signers  
Discussion: Account signers need to be updated and previous council needs to be removed as well. Council decided to wait until May with new council members to change everything over.  
Motion by Council Member Danny Jasso to table item until the May meeting with the new council members. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.

Council exits to executive session to discuss the Animal Control Contract, and the Municipal Court Bailiff Contract at 7:00 PM

Council returns from executive session at 7:09 PM

- D. Animal Control Discussion - Executive Session

Discussed in Executive Session

Motion by Council Member Becca McGuire to terminate the ACO contract with discussed contractor in Executive Session. Seconded by Mayor Pro Tem Tracy Grantham. Vote 4-0, motion carries.

Monday March 22, 2021 6:30 PM Special Meeting

- E. Municipal Court Bailiff Contract Discussion  
Discussed in Executive Session  
Motion by Mayor Pro Tem Tracy Grantham to approve the bailiff contract with the following changes to the salary of a \$50.00 minimum plus \$8.00 per every hour worked, and an allowance of \$140.00 for uniforms. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.
- F. 1334 - Resolution for Cancellation of Election 2021  
Discussion: Consider Cancelling the Election due to unopposed candidates.  
Motion by Council Member Becca McGuire to approve of Resolution 1334 Cancelling the May 2021 General Election due to unopposed candidates. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries.
- G. 1335 - Budget Amendment Ordinance - 1st Reading  
Discussion: Budget Changes are outlined in Ordinance.  
Motion by Council Member Danny Jasso to approve of the 1<sup>st</sup> reading for 1335 Budget Amendment Ordinance. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.
- H. Curbside Pickup - April 24, 2021  
Discussion: Citizens have been contacting the office regarding a curbside pickup date. Republic has an opening for Saturday April 24, 2021.  
Motion by Mayor Pro Tem Tracy Grantham to approved of the curbside pickup date. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.
- I. Dilapidated Buildings  
Discussion: EDC recommended to speak to Marshall Millican about the process he took for dilapidated buildings. Will revisit topic with more information.
- J. Property Bid - 803 Vicki Street  
Discussion: Old house on Vicki street, appraised value at \$71,570, bid offered \$4,500.  
Motion by Mayor Pro Tem Tracy Grantham to approve of the property at 803 Vicki Street. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.
- K. Property Bid - 821 Houston  
Discussion: Recurring bid, did not close due to one entity not passing the bid. New higher bid presented to council. Bid for the amount of \$5,000.  
Motion by Council Member Jonathan Torres to approved of the property bid at 821 Houston Street. Seconded by Council Member Danny Jasso. Vote 4-0, motion carries.
- E. Financials – Consent Agenda  
Discussion: Questions answered with budget amendment.  
Motion by Mayor Pro Tem Tracy Grantham to approve of Item E from the Consent Agenda. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.

**Reports**

Mayor

Construction on City Hall Offices is slowly moving forward, Council Member Jonathan Torres has concerns with the AC unit installed due to placement.

City Secretary

Kiosk is in the final stages of creating the custom software for the City of Robert Lee

Monday March 22, 2021 6:30 PM Special Meeting

City Superintendent

63 Work Orders, 8 leaks-5 minor leaks and 3 major ones-, 1 sewer stop, no automation failures, Cistern and sinkhole located and in the process of filling, road material purchase to start road repairs, Water loss back to normal levels from the freeze,

TCEQ closing letter for water inspection. Letter outlined alleged violations that were promptly fixed so no action needs to be taken

**Request for Future Agenda Items**

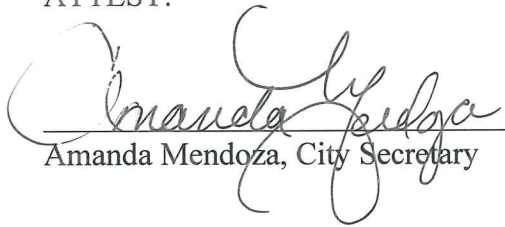
Dilapidated Buildings


1335 – Budget Amendment Ordinance 2<sup>nd</sup> Reading

**Adjournment**

Motion by Council Member Jonathan Torres to adjourn the Special City Council meeting at 7:38 PM. Seconded by Council Member Becca McGuire. Vote 4-0, motion carries.

ATTEST:

  
Amanda Mendoza, City Secretary

  
Jason Moran, Mayor