

Tuesday May 18, 2021 6:30 PM Special Meeting

The City Council of the City of Robert Lee, Texas met in regular session at City Hall at 6:30 p.m.

Present: Mayor Jason Moran, Council Members: Tracy Grantham, Jonathan Torres, Danny Jasso, Josh Tennison, David Lewis

Call to Order, Quorum Determined, Meeting Declared Open at 6:34 PM

Proclamations and Presentations

- A. 2021 State High Jump Champion Recognition
- B. 2021 Girls Golf State Champions Recognition
- C. 2021 State Champions in Repurpose and Redesign Recognition

Consent Agenda

- A. Minutes - March 22, 2021, April 15, 2021, & April 22, 2021
- B. Animal Control Report - March & April 2021
- C. Municipal Court Report
- D. Ordinance Enforcement Report
- E. Financial Report - March & April 2021
- F. EMS Report - March & April 2021

Motion by Council Member Jonathan Torres to approve of the consent agenda. Seconded by Council Member David Lewis. Vote 5-0, motion carries.

Regular Agenda

- A. Audit FY 2019-2020
Discussion: Auditor Cheryl Merritt presented the audit to council, briefly discussing some key points. Audit packets provided in detail to all of council to look over.
Motion by Council Member Daniel Jasso to accept the 2019-2020 Audit as presented by the auditor. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.
- B. Appoint a Proposed Candidate to Housing Authority Commissioners Board
Discussion: Previous member of the Housing Authority Commissions Board has resigned, Grace Todacheeny has provided a candidate willing to volunteer their time.
Motion by Council Member Tracy Grantham to appoint the suggested candidate Cole Flanagan to the Housing Authority Commissioner's Board. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.
- C. Adopt A Highway
Discussion: The City would like to adopt 2 miles of highway right outside Robert Lee for the purpose of community service for Municipal Court. It is a 2-year agreement, and it has to be maintained quarterly.
Motion by Council Member to David Lewis to adopt a highway for a 2-year agreement. Seconded by Council Member Daniel Jasso. Vote 5-0, motion carries.
- D. Animal Control – Training
Motion by Council Member David Lewis to table this item until next regular meeting in June. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.
- E. Bank Signers - New Members
Motion by Council Member Tracy Grantham to remove Becca McGuire as a signer on the following accounts since they are no longer eligible to sign and to add two new Council Members: David Lewis and Josh Tennison as signers with current signers: Tracy Grantham, Jonathan Torres, and Danny Jasso. Seconded by Council Member David Lewis. Vote 5-0, Motion Carries

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Operating – 0046744 - Remove Becca McGuire from bank accounts. Add David Lewis and Josh Tennison to current signers: Tracy Grantham, Jonathan Torres, Danny Jasso

Visa – 0046728 - Remove Becca McGuire from bank accounts. Add David Lewis and Josh Tennison to current signers: Tracy Grantham, Jonathan Torres, Danny Jasso

Certificate of Obligation – 0046698 - Remove Becca McGuire from bank accounts. Add David Lewis and Josh Tennison to current signers: Tracy Grantham, Jonathan Torres, Danny Jasso

Capital Improvement – 6018165 - Remove Becca McGuire from bank accounts. Add David Lewis and Josh Tennison to current signers: Tracy Grantham, Jonathan Torres, Danny Jasso

F. Safety Deposit Box Signers

Motion by Council Member Tracy Grantham to remove Becca McGuire and to add two new Council Members: David Lewis and Josh Tennison to the safety deposit box with current members: Tracy Grantham, Jonathan Torres, and Danny Jasso. Seconded by Council Member Jonathan Torres. Vote 5-0, Motion Carries

G. Property Abatement Agreement

Discussion: Property located at 8851 W State Highway 158 has been a nuisance to not only the City, but the County as well. Property needs to be cleaned up, but owner cannot do so. Agreement allows the EDC, City, and County to perform what is necessary to clean up this location. Agreement written up by City Attorney, Jeff Betty.

Motion by Council Member Jonathan Torres to accept the property abatement agreement for the property located at 8851 W State Highway 158. Seconded by Council Member Daniel Jasso. Vote 5-0, motion carries.

H. 1335 - Budget Amendment - 2nd Reading

Discussion: No changes from first reading.

Motion by Council Member Tracy Grantham to approve of the 2nd reading for Ordinance 1335, Budget Amendment. Seconded by Council Member David Lewis. Vote 5-0, motion carries.

I. 1336 - Animal & Livestock Ordinance - 1st Reading

Discussion: Council discuss a time frame for the ACO to keep an animal in the pound before euthanization to give the rescues a chance to free up space if needed. Other changes outlined in the ordinance are as follows: Minimum pen requirements set by species, Livestock permits renew one year after issuance, feeding stray cats is strictly prohibited at all hours.

Motion by Council Member Tracy Grantham to approve of the first reading for Ordinance 1336 Animal and Livestock with the discussed changes as follows: Holding period increased from three (3) days to ten (10) days, minimum pen requirements set by species, livestock permits renew one year after issuance, feeding stray cats is strictly prohibited at all hours, and the ACO's are not responsible for Animal control problems outside of the city limits. Seconded by Council Member Daniel Jasso. Vote 5-0, motion carries.

I. Appoint Mayor Pro Tem

Motion by Council Member Josh Tennison to appoint Council Member Tracy Grantham as Mayor Pro Tem. Seconded by Council Member Daniel Jasso. Vote 5-0, motion carries.

J. Discuss - Part Time Seasonal Employee

For Discussion Only: City Superintendent Luke Sheldon will be hiring a part time seasonal employee to perform basic maintenance duties of City Properties. This also includes clearing the shore of the City Lake so it would be more accessible to the public.

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Reports

Mayor

Secretary

Kiosk Update: Machine is up and running, office is currently waiting on software training to properly run the machine and software.

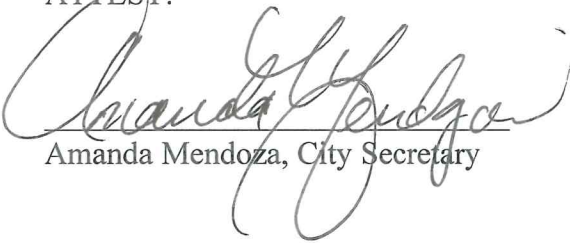
Superintendent


Request for Future Agenda Items

Adjournment

Motion by Council Member David Lewis to adjourn the Special City Council Meeting at 8:13 PM. Seconded by Mayor Pro Tem Tracy Grantham. Vote 5-0, motion carries.

ATTEST:


Amanda Mendoza, City Secretary


Jason Moran, Mayor