

Thursday, March 24, 2022, Special Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas met in special session at the City Hall at 6:30 p.m.

Present: Mayor Jason Moran Council Members: David Lewis, Jonathan Torres, Tracy Grantham, Daniel Jasso

Absent: Council Member Josh Tennison

Call to Order, Quorum Determined, Meeting Declared Open at 6:31 PM

Proclamations and Presentations

Recognition of Girls Basketball Team

Tom Sawyer Day – Declared June 16, 2022

Citizen Comments

Luke Sheldon – Expressed immense gratitude for the Baptist Church youth who volunteered to clean the City. They did a fantastic job, and the Public Works department is deeply grateful.

Consent Agenda

- A. Minutes – February 17, 2022 & February 21, 2022
- B. ACO Reports
- C. Municipal Court Report
- D. Ordinance Enforcement Report
- E. Financial Report

Motion by Mayor Pro Tem Tracy Grantham to approve of the Consent Agenda. Seconded by Council Member David Lewis. Vote 4-0, motion carries.

Regular Agenda

- A. FY 2020-2021 Audit Presentation
Discussion: Auditor Michael Hamby presented audit to Council. He expressed that the City has a clean and good audit, with only a few items of note.
Motion by Council Member David Lewis to accept the presented audit for fiscal year 2021-2021. Seconded by Council Member Daniel Jasso. Vote 4-0, motion carries.
- B. Impoundment Facility Upgrades - Opening and Awarding Bid
Discussion: One bid was submitted for this project
Motion by Council Member Jonathan Torres to accept the bid submitted by Clayton Crooks Construction for \$8300.00 for the impoundment facility upgrades. Seconded by Council Member Daniel Jasso. Vote 4-0, motion carries.
- C. Consider Replacing Customer Driveway - Destroyed by City Leak
Discussion: The Public Works department destroyed a large portion of a customer's driveway to fix a steel line break underneath the slab. Superintendent would like to replace the driveway once they have replaced the steel line that runs underneath it.
Motion by Council Member Daniel Jasso to table this item until next meeting to gather more information. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.
- D. ARPA- GrantWorks Contract
Discussion: The venue of litigation was changed from Travis County to Coke. Change was made and approved by City Attorney.
Motion by Mayor Pro Tem Tracy Grantham to approve of the Grantworks Contract. Seconded by Council Member David Lewis. Vote 4-0, motion carries.
- E. ARPA – Projects
Discussion: The ARPA grant is one of the few grants that will cover the cost of Sewer projects, the City Superintendent would like to use funds for preventative maintenance and replace machinery at the sewer before catastrophic failure.
Motion by Mayor Pro Tem Tracy Grantham to allow the City Superintendent to use funds to improve the Wastewater Treatment Plant. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.

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- F. Authorize Signer- Safe Keeping Pledge & Release Form
Discussion: In the absence of the Mayor, allow the City Secretary to sign for the safe keeping pledge & release form at the bank.
Motion by Mayor Pro Tem Tracy Grantham to authorize the City Secretary as a signer for the Robert Lee State Bank Safe Keeping Pledge & Release Forms in the absence of the Mayor.
Seconded by Council Member Daniel Jasso. Vote 4-0, motion carries.
- G. Code Enforcement Officer Position
Council exited into executive session at 7:23 PM to discuss the position of Code Enforcement Officer.
Council returned from executive session at 7:50 PM.
Motion by Council Member Jonathan Torres to open a part time position for a Code Enforcement officer, and to allow the City Secretary to publish and start accepting applications for this position. Seconded by Council Member David Lewis. Vote 4-0, motion carries.
- H. 1-22 Budget Amendment FY 21-22 - 2nd Reading
Motion by Mayor Pro Tem Tracy Grantham to approve of the 2nd reading of ordinance 1-22 Budget Amendment FY 2021-2022. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.
- I. 3-22 - Resolution: Cancelling 2022 General Election - 1st & Final Reading
Motion by Mayor Pro Tem Tracy Grantham to approve of the 1st and final reading of 3-22, Resolution Cancelling the 2022 General Election due to unopposed candidates. Seconded by Council Member David Lewis. Vote 4-0, motion carries.
- J. 4-22 - Allowing EDC Type A to do a EDC Type B Project - 1st Reading
Discussion: Ordinance not yet generated by the City Attorney.
Motion by Council Member David Lewis to table item until the ordinance is finished.
Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.
- K. CAD- Nominate a Replacement
Motion by Mayor Pro Tem Tracy Grantham to appoint Council Member David Lewis to the Coke County Appraisal District. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carries.
- L. Right of Way- 2022 Adjusted Rate
Discussion: The Public Utility Commission of Texas adopted a new rate to charge for franchise fees in rights of ways.
Motion by Council Member Jonathan Torres to adopt the new rates presented of \$0.49 per residential, and \$0.52 per non-residential. Seconded by Council Member David Lewis. Vote 4-0, motion carries.

Reports

City Secretary – Kiosk is scheduled to go live sometime in the next week. Council has an opportunity to attend the annual EDC training. Each employee and Council Member need to complete the Cyber Security Training prior to June 1st.

City Superintendent – 37 work orders, 4 water leaks, 3 sewer stops – 2 were resolved by the city and 1 was a residential issue. Public Works department is waiting for road materials to be delivered to start road repairs. Department are scheduled to start replacing old steel lines to improve the water system.

Request for Future Agenda Items

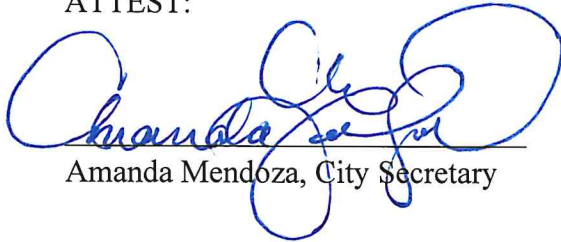
Opening a seasonal part time position

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Adjournment

Motion by Mayor Pro Tem Tracy Grantham to adjourn the Special City Council Meeting at 8:05 PM. Seconded by Council Member Daniel Jasso. Vote 4-0, motion carries.

ATTEST:



A handwritten signature in blue ink, appearing to read "Amanda Mendoza", is written over a horizontal line. The signature is highly stylized and cursive.

Amanda Mendoza, City Secretary



A handwritten signature in blue ink, appearing to read "Jason Moran", is written over a horizontal line. The signature is highly stylized and cursive.

Jason Moran, Mayor