

Thursday December 15, 2022 Regular Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas met in regular session at the City Hall at 6:30 p.m.

Present: Mayor Jason Moran Council Members: Mike Stephens, Jonathan Torres, Brantly Robertson

Absent: Tracy Grantham, Josh Tennison

**Call to Order, Quorum Determined, Meeting Declared Open at 6:30 PM**

**Citizen Comments**

**Consent Agenda:**

A. Minutes - November 17, 2022

B. Municipal Court Report

C. Financial Report

Motion by Council Member Jonathan Torres to approve of the Consent Agenda. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

**Regular Agenda**

A. ARPA Project- Wastewater Plant Improvements Agreement

Discussion: The contract proposes hourly rates rather than project rates. Each project will be presented to council with a projected cost for approval prior to the start of the project.

Motion by Council Member Jonathan Torres to approve of the Wastewater Plant Improvements Agreement. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

B. RFP and RFQ- Administrative Services for 2023-2024 Community Dev. Block Grant Program

Discussion: Community Development Block Grant program would allow the city to undertake infrastructure, water, sewer, and street projects.

Motion by Council Member Mike Stephens to approve for the City of Robert Lee authorization to issue request for proposals for administrative services (RFP) and request for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

C. 15-22 - Sanitation Rates - 2nd Reading

Motion by Council Member Mike Stephens to approve of the 2<sup>nd</sup> reading of Ordinance 15-22, Sanitation Rates. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

D. 14-22 - EDC Type A & B Bylaws - 2nd Reading

Motion by Council Member Jonathan Torres to approve of the 2<sup>nd</sup> reading of Ordinance 14-22, EDC Type A&B By-laws. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

E. Street Sign Project

Discussion: The EDC cannot fulfill this project due to it not meeting the project criteria.

Money can be moved from savings for the project, or the interest money can be used for the project.

Motion by Brantly Robertson to table this project until all Council Members are present.

Seconded by Council Member Jonathan Torres. Vote 3-0, motion carries.

F. 16-22 - Ordinance Prohibiting Camping on Private Property - 1st Reading

Discussion: As per the advice of the City Attorney Jeff Betty, no ordinance shall legally be put into place for the enforcement of an individual. This ordinance shall not be reconsidered by the council at this time.

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G. Social Media & Digital Media

Tabled to allow for more time for quotes to be submitted.

H. Physicals for Pre-Employment

Discussion: Personnel Policy suggests that all new employees must take preemployment physicals. There are two different types of physicals, both were presented to council to decide which physical the City would receive quotes for.

I. Bronte Water Contract Amendment

Discussion: Bronte is building a new water plant as required by TCEQ. The City of Bronte has proposed a contract to the City of Robert Lee to pay for 65% of the total cost, plus an additional 10% for operations and maintenance of said plant.

Motion by Council Member Brantly Robertson to approve of the proposed contract with the City of Bronte. Seconded by Mike Stephens. Vote 3-0, motion carries.

Council Exits to executive session at 7:53 PM to discussion Personnel Items.

Council Returns from executive session at 8:13 PM

J. City Superintendent position

Motion by Council Member Brantly Robertson to deny the counteroffer from the City Superintendent Candidate. Seconded by Council Member Jonathan Torres. Vote 3-0, motion carries.

K. Code Enforcement Position

Discussion in Executive Session

L. Animal Control Position

Discussion in Executive Session

M. TWDB- Closed Out Loans Interest

Discussion: The City of Robert Lee is eligible to close out their Loans with The Texas Water Development Board. All the interest collected on these loans will be given to the City for any projects Council would like to pursue. A New Vehicle and the Street Sign Project has been proposed and will be represented.

Motion by Council Member Brantly Robertson to close out the loans with the Texas Water Development Board. Seconded by Council Member Jonathan Torres. Vote 3-0, motion carries.

N. City Hall- Front Lobby Repair

Discussion: The Front Lobby is beginning to sink; a claim has been submitted to TML. Pending the adjustors report.

**Reports**

**Mayor** – Animal Control Report: 3 dogs picked up, 5 cows, 1 racoon, 2 pigs.

Daniel Jasso started at the Part Time Animal Control Officer.

**Secretary** –

Code Enforcement – Open Fire reported, and verbal warning given.

Property Abatements – 4 follow-ups, 2 extensions granted, 2 invoices issued, 0 violations issues.

2 Code Enforcement applicants will be interviewed after the holidays for the position.

**Superintendent – Operators Report**

43 Work Orders completed – 11 Sanitation Work Orders (Poly carts/ Dumpster), 7 disconnects, 2 minor leaks repaired, 2 major leaks repaired, 2 lines located, 2 water meter data logs.

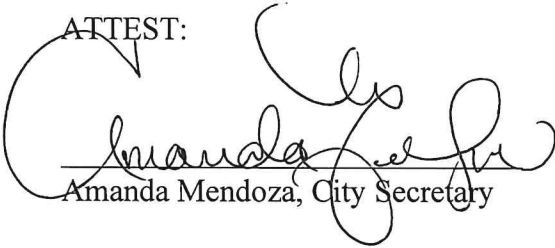
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**Request for Future Agenda Items**

**Adjournment**

Motion by Council Member Jonathan Torres to adjourn the Regular City Council Meeting at 8:20 PM. Seconded by Council Member Mike Stephens. Vote 3-0, Motion carries.

ATTEST:

  
Amanda Mendoza, City Secretary

  
Jason Moran, Mayor