

Thursday, September 15, 2022, 6:30 PM Regular Meeting

The City Council of the City of Robert Lee, Texas met in special session at the City Hall at 6:30 p.m.

Present: Mayor Jason Moran Council Members: Mike Stephens, Brantly Robertson, Tracy Grantham

Absent: Jonathan Torres, Josh Tennison

Call to Order, Quorum Determined, Meeting Declared Open at 6:30 PM

Hearings

- A. Tax Rate 2022 – 2nd Hearing
No comments were made, hearing closed.
- B. Budget FY 22-23 – 2nd Hearing
No comments were made, hearing closed.

Citizen Comments

Marianne Laxton – Present to discuss the Regular Agenda Item B. Voiced her safety and health concerns for the state of the lot between her and her neighbor.

Luke Sheldon – Moved to Reports

Consent Agenda

- A. Minutes – August 18, 2022 & August 29, 2022
- B. Animal Control Report
- C. Code Enforcement Report
- D. Municipal Court Report
- E. Financial Report

Motion by Council Member Brantly Robertson to approve of the Consent Agenda.
Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

Regular Agenda

- A. Citizen Proposal to close undeveloped Road
Discussion Only: City can word in the resolution that the undeveloped road be split between the two property owners equally. Office will make the resolution and present it to council.
- B. Citizen Complaint on Nuisance on Private Property
Discussion Only: Citizen present to voice her concerns regarding health and safety hazards on the property located at 514 E 3rd Street. One report for illegal dumping has been reported to the Sherriff's office and one complaint has been made to the City of Robert Lee. Attempts have been made to contact property owner, but there is no known mailing address. The property has been added to the abatement list for the City Water Department to be completed when available.
- C. Republic Services Contract Renewal
Discussion: Representatives from Republic Services were present to discuss renewing the Contract between the City of Robert Lee and Republic Services for another 5 years. Republic has offered to postpone the containers price increase of 3.5% until 2023 if the City chooses to renew their contract with them.
Motion by Council Member Brantly Robertson to table the Republic Services Contract Renewal until all Council Members are present to discuss. Seconded by Mayor Pro Tem Tracy Grantham. Vote 3-0, motion carries.

Council exited to executive session at 7:29 PM to discuss the Republic Services Agreement and the Election Contract with Coke County.

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Council Returned from Executive session at 7:48 PM

D. Engineering Services Agreement

Discussion: Standard Contract, approved by the City Attorney

Motion by Mayor Pro Tem Tracy Grantham to approve of the Engineering Services Agreement with the one change of changing Seminole to Robert Lee. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

E. Election Contract – Coke County

Discussion: Approved by the City Attorney

Motion by Mayor Pro Tem Tracy Grantham to approve of the Election Contract with Coke County. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

F. Concho Valley – Community Re-Enrichment Work Program

Discussion: City had an agreement with the CREW Program in the past, they would like to renew it. Individuals who need community service would be sent to the City to perform unskilled labor under the supervision of a City designee. The City would be liable for any damage occurred.

Motion by Council Member Mike Stephens to table this item for more information regarding insurance until the next meeting. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

G. Shindig Event

Discussion: Two invoices presented to Council for them to consider purchasing for the Shindig event. One for the rental of a large tent, for a total of \$670.00 and the rental of 2 port-a-potties for \$297.69.

Motion by Mayor Pro Tem Tracy Grantham to approve of the total cost of \$967.69 for the rental of the tent and 2 port-a-potties for the Shindig event. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

H. West Central Wireless Phone Quotes – Mayor & (2) ACOs

Discussion: ACO officers resigned, thus no longer needing phones to perform their jobs.

Motion by Mayor Pro Tem Tracy Grantham to table this item until there is a need. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

I. Gas Cards – Allsup

Discussion: RA Bagwell might close their station; the City would need an alternative fuel source. Several options were presented to council.

Motion by Mayor Pro Tem Tracy Grantham to allow the office to apply for the DK Universal Fleet Card for each employee with a city vehicle. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

J. 9-22 – Tax Rate 2022 – 2nd Reading

Motion by Mayor Pro Tem Brantly Robertson to approve of the 2nd reading of Ordinance 9-22, Tax rate 2022. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

K. 11-22 – FY 22-23 Budget Ordinance – 2nd Reading

Duplicate Item, see item N

L. 10-22 – Final Budget Amendment FY 21-22 – 2nd Reading

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Motion by Brantly Robertson to approve of the 2nd reading of Ordinance 10-22, Final budget Amendment FY 21-22. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

M. 12-22 – Water Taps and Rates – 1st Reading

Discussion: Bronte is going to increase the City's rates for purchasing water. City will increase their rates to mirror the percentage increase of 3.33%. Increase for Late fees were also increased from \$4.50 to \$10.00 to match surrounding cities.

Motion by Council Member Mike Stephens to approved of the 1st reading of Ordinance 12-22, Water Taps and Rates. Seconded by Mayor Pro Tem Tracy Grantham. Vote 3-0, motion carries.

N. 11-22 – FY 22-23 Budget Ordinance – 2nd Reading

Motion by Mayor Pro Tem Tracy Grantham to approve of the 2nd reading of Ordinance 11-22, Budget FY 22-23. Seconded by Council Member Brantly Robertson.

O. Personnel Policy Amendment

Motion by Council Member Brantly Robertson to table the Personnel Policy Amendments. Seconded by Mayor Pro Tem Tracy Grantham. Vote 3-0, motion carries.

P. Christmas Decorations – Pole Lights

Discussion: North Light Displays is having a sale on their pole mount displays. The city would like purchase lights to begin replacing the old lights, and apply for reimbursement by EDC A.

Motion by Mayor Pro Tem Tracy Grantham to approve of the project expenditure of \$2904.75 for EDC A to undertake this EDC B project. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

Q. Appointment of Temporary Code Enforcement Official

Discussion: Since the previous Code Enforcement Officer resigned, a temporary Code Enforcement Official is needed to finish the reports and follow ups. City Secretary has volunteered herself with the request that she be reimbursed for the mileage.

Motion by Council Member Brantly Robertson to appoint Amanda Mendoza as the temporary Code Enforcement Official and to reimburse her for the mileage incurred. Seconded by Council Member Mike Stephens. Vote 3-0, motion carries.

Reports

Mayor – Animal Control Officer and Code Enforcement Officer both resigned and Mayor has taken on the responsibility temporarily.

Secretary

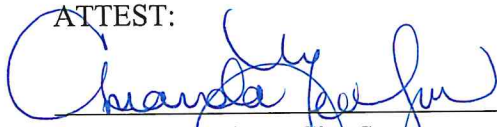
Superintendent - Informed Council on the progress of the Water Tower repairs which are scheduled for September 20, 2022. A small leak was located underneath the standpipe pedestal of the tower. The water department has been in contact with engineers to resolve this issue without interruption of service to customers.


Request for Future Agenda Items

Adjournment

Motion by Tracy Grantham to adjourn the Regular City Council Meeting at 8:49 PM. Seconded by Council Member Brantly Robertson. Vote 3-0, motion carries.

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ATTEST:

Amanda Mendoza, City Secretary


Jason Moran, Mayor