

Thursday, September 14, 2023 Special Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas met in Regular Session at the City Hall at 6:30 p.m.

Present: Mayor Jason Moran Council Members: Josh Tennison, Brantly Robertson, Mike Stephens, Jonathan Torres, Tracy Grantham, City Attorney Jeff Betty

**Call to Order, Quorum Determined, Meeting Declared Open at 6:34 PM**

**Proclamations & Presentations**

**A. Tax Hearing 2023** – The City of Robert Lee will be proposing to increase the property tax rate by 1% at the rate of \$0.399988 on each \$100.00 valuation of property.

No comments were made by citizens.

Motion by Council Member Mike Stephens to accept the 1% increase for the rate of \$0.399988 on each \$100.00 valuation of the property. Seconded by Council Member Jonathan Torres. Vote 5-0, motion carries.

**B. Budget Hearing FY 23-24** – The City of Robert Lee presented the City Budget for the fiscal year 2023-2024. The figures summarized below were presented to the City Council to be adopted for the new fiscal year.

**Income;** Revenue \$1,735,339.00

**Expense;** Payroll \$441,749.00, M & O \$1,293,590.00, Debt \$0.00.

Motion by Council Member Jonathan Torres to approve the proposed budget for FY 23-24. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.

**Citizen Comments**

Leta Caston – The citizen voiced her concerns with the barbeque pits behind her neighbor's property that were deemed a fire hazard by her insurance company. The insurance company will no longer provide her insurance due to the hazard on her neighbor's property.

**Consent Agenda**

- A. Minutes - July 20, 2023
- B. Code Enforcement & Animal Control Report
- C. Municipal Court Report
- D. Financial Report

Motion by Council Member Josh Tennison to approve the consent agenda. Seconded by Council Member Mike Stephens. Vote 5-0. Motion carries.

**Regular Agenda**

The council exits to executive session to discuss with City Attorney Jeff Betty pertaining to topics on and off the agenda at 6:58 PM.

The council returns from the executive session at 8:26 PM.

A. 22-23 Street Closure - Partial closure of 14th Street on Childress - 1st Reading.  
Tabled, pending further information.

B. Tax Deed 7405- C. Daniels

Motion by Council Member Josh Tennison to approve of the Tax Deed 7405. Seconded by Mayor Pro Tem Tracy Grantham. Vote 5-0, motion carries.

C. Junked Vehicle Committee- Appointments

Discussion: The current ordinance requires a committee to determine whether or not a vehicle is junked after the Code Enforcement presents it to them.

Motion by Council Member Brantly Robertson to allow the office to rewrite the junked vehicle ordinance and remove the committee section. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.

D. Internet Solutions - Snider Tech

Discussion: City Hall is currently operating under a network as if it were a residential building rather than a business.

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Motion by Mayor Pro Tem Tracy Grantham to approve the quote and terms of the agreement from Snider Tech for the total amount of \$7,611.40 to overhaul the City Hall network.

Seconded by Council Member Brantly Robertson. Vote 5-0, motion carries.

E. Personnel Policy Amendment - Parental Leave

Tabled, and discussed in Executive Session.

F. EDC Property Upgrade Opportunity Grant - Clawson Mechanical

Discussion: Clawson Mechanical submitted a Property Upgrade Grant application for their new business sign to EDC.

Motion by Council Member Josh Tennison to approve of the Property Upgrade Grant for Clawson Mechanical. Seconded by Mayor Pro Tem Tracy Grantham. Vote 4-0, Council Member Jonathan Torres abstains, motion carries.

G. EDC Project - Demo at 310 W 8th Street

Motion by Council Member Mike Stephens to approve of the demolition reimbursement at 310 W 8<sup>th</sup> from the EDC to the City of Robert Lee. Seconded by Mayor Pro Tem Tracy Grantham. Vote 5-0, motion carries.

H. EDC Budget FY 23-24

Motion by Council Member Josh Tennison to approve of EDC Type A budget for FYE 23-24. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.

Motion by Council Member Mike Stephens to approve of EDC Type B budget for FYE 23-24. Seconded by Council Member Brantly Robertson. Vote 5-0, motion carries.

I. EDC Project - 314 E 3rd Demo Project

Motion by Council Member Jonathan Torres to approve the demolition project requested to EDC for the address located at 314 E 3<sup>rd</sup> Street. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries

J. EDC - Grant Application

Motion by Mayor Pro Tem Tracy Grantham to approve the Grant Application submitted by Kuntry Boyz Kustomz Shop for the installation of their privacy fence with the conditions required by the EDC. Seconded by Council Member Mike Stephens. Vote 5-0, motion carries

K. EDC Contribution to Christmas Light Display

Motion by Council Member Mike Stephens to approve the EDC reimbursement amount of \$2,500 to the Christmas lights purchased. Seconded by Council Member Brantly Robertson. Vote 5-0, motion carries

L. EDC Annual Demo Project Reimbursement

Motion by Mayor Pro Tem Tracy Grantham to approve the annual demolition reimbursement from the EDC to the City of Robert Lee. Seconded by Council Member Mike Stephens. Vote 5-0, motion carries.

M. EDC A - Advertisement Reimbursements

Motion by Council Member Mike Stephens to approve the advertisement reimbursement for golf events from the EDC to the City of Robert Lee. Seconded by Council Member Brantly Robertson. Vote 5-0, motion carries.

N. 17-23 - Final Budget Amendment FY 22-23 - 1st Reading

Discussion: Changes were made to the budget to reflect the actual expenditures and revenues.

Motion by Mike Stephens to approve the 1<sup>st</sup> reading of the Final Budget amendment for FY 22-23. Seconded by Mayor Pro Tem Tracy Grantham. Vote 5-0, motion carries.

O. 19-23 - Budget FY 23-24 - 1st Reading

Item approved during Budget Hearing

P. 20-23 - Tax Rate 2023 - 1st Reading

Item approved during Tax Rate Hearing

Q. 23-23 - Sanitation Rates - 1st Reading

Discussion: Republic Services' annual increase of 3.5% has been implemented. Ordinance rates increased to reflect the same amount.

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Motion by Mayor Pro Tem Tracy Grantham to approve the 1<sup>st</sup> reading of Ordinance 23-23 Sanitation Rates. Seconded by Council Member Jonathan Torres. Vote 5-0, motion carries.

R. 24-23 - Sewer Rates & Taps - 1st Reading

Discussion: Due to the cost of maintenance and the cost of chemicals for the sewer plant, an 8% increase will be implemented to offset the cost.

Motion by Council Member Josh Tennison to approve the 1<sup>st</sup> reading of Ordinance 24-23 Sewer Rates. Seconded by Mayor Pro Tem Tracy Grantham. Vote 5-0, motion carries.

**Reports**

Mayor

Secretary – City Hall Renovations are scheduled to start September 26/27. The audit will be presented during the Regular Meeting on September 21, 2023. Shop local brochures have been completed and distributed. Employee Appreciation dinner has been set for October 26, 2023. Martha has completed her Code Enforcement training and will schedule her test soon for her certification.

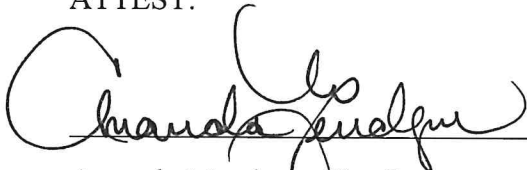
Superintendent – 48 work orders completed, 18 sanitation work orders completed, 11 disconnects, 1 minor leak repaired, 1 sewer stop cleared.

**Request for Future Agenda Items**

**Adjournment**

Motion by Mayor Pro Tem Tracy Grantham to adjourn the Special City Council Meeting at 9:09 PM. Seconded by Council Member Josh Tennison. Vote 5-0, motion carries.

ATTEST:

  
Amanda Mendoza, City Secretary

  
Jason Moran, Mayor