

Thursday, January 18, 2024, Regular Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas met in Regular Session at the City Hall at 6:30 p.m.

Present: Mayor Jason Moran Council Members: Josh Tennison, Mike Stephens, Steven Arens, Brantly Robertson, City Attorney Jeff Betty.

Absent: Council Member Jonathan Torres

Call to Order, Quorum Determined, Meeting Declared Open at 6:30 PM

Proclamations and Presentations

Consent Agenda

- A. Minutes - November 20, 2023, December 14, 2023 & December 21, 2023.
- B. Municipal Court Report
- C. Code Enforcement Report
- D. Financial Report

Motion by Mayor Pro Tem Mike Stephens to approve the Consent Agenda. Seconded by Council Member Josh Tennison. Vote 4-0, motion carries.

Regular Agenda

- A. 2024 Curbside Pickup Schedule Dates
Discussion: The City Secretary has suggested switching curbside from two times a year to one since the Fall Cleanup is not utilized by the citizens.
Motion by Council Member Josh Tennison to allow staff to schedule one curbside pickup for 2024 in May. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carries.
- B. Agreement - City of Robert Lee & Robert Lee Volunteer Fire Department
Discussed in Executive Session, no action.
- C. Housing Authority Annual Report- 2023
Motion by Council Member Steven Arens to approve the 2023 Housing Authority Annual Report. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carries.
- D. Resolution 1-24 Order of General Election 2024
Motion by Mayor Pro Tem Mike Stephens to approve Resolution 1-24, Ordering the 2024 General Election with the typo change from 2023 to 2024. Seconded by Council Member Steven Arens. Vote 4-0, motion carries.
- E. Downtown Revitalization Grant
Discussion Only: The Mayor gave authority to the office staff to send out RFQs and RFPs to Engineers and Administrators to meet the deadline to apply to the Texas Community Development Board Grant Downtown Revitalization and Main Street Program
- F. Bertrem Products- Invoice
Discussion: The invoice from Bertrem Products was over the approval limit for the Mayor so council approval is required. It was an emergency purchase for a start at the Bronte Station.
Motion by Mayor Pro Tem Mike Stephens to approve the invoice to Bertrem Products for \$5972.53. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carries.
- G. Red Bud Supply- Invoice
Discussion: This project had been approved in the budget for \$15,000, but the invoice total is \$11,440.90 to replace all the yield signs, school zone signs, and any damaged stop signs.
Motion by Council Member Josh Tennison to approve the invoice from Red Bud Supply. Seconded by Council Member Brantly Robertson. Vote 4-0, motion carries.
- H. Ordinance 38-23 2nd Budget Amendment FY 23-24 (2nd Reading)
Motion by Council Member Josh Tennison to approve the second reading of Ordinance 38-23, Budget Amendment. Seconded by Council Member Steven Arens. Vote 4-0, motion carries.
- I. RLVFD- Roof Repair for Building

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Discussion: VFD members mentioned that the roof in the office had been severely water-damaged from the storms. The council suggested claiming it through insurance since the building is insured, and if TML cannot cover it, consider applying for grants to repair the building. The office will contact staff to get a statement from the VFD members and pictures of the water damage.

J. ARPA Anti-Fraud Waste & Abuse Plan (AFWA)

Discussion: The city does not have a phone line for citizens to report potential misappropriation of funds. The City Attorney suggested creating an email account dedicated to reports if they will work for the ARPA requirements.

Motion by Council Member Josh Tennison to approve the ARPA Anti-Fraud Waste & Abuse Plan (AFWA) with the email hotline. Seconded by Council Member Steven Arens. Vote 4-0, motion carries.

The city council exists from regular session into executive session to discuss the RLVFD agreement and Personnel with the City Attorney at 7:28 PM.

The City Council returns from executive session at 8:57 PM.

K. Personnel Discussion

Discussed in Executive Session, no action.

Reports

Mayor

Secretary – 581 bills issued, 152 late bills issued, 3 meters disconnected. City Hall renovations are completed, abatements are scheduled to start January 22, 2024, Christmas lights have been removed, Adcomp is scheduled to release the Account Demo mid-February, TxCDBG contracts will be presented on the February Meeting, Remaining street signs will be scrapped as soon as Public Works can fit it into their schedule, EDC A&B and City Council Annual Meeting has been scheduled, Brantly Robertson and Steven Arens volunteered for the RFQ committee, City Secretary will be gone starting January 18 due to maternity leave, Applications for the General Election are now open.

Superintendent – 23 work orders completed, 4 sanitation work orders completed, 3 minor leaks repaired, 1 line located for customers, 2 data logs captured. The next major projects include equipment maintenance, cleaning up abated lots, and tree trimming.

Request for Agenda Items

Adjournment

Motion by Mayor Pro Tem Mike Stephens to adjourn the Regular City Council Meeting at 9:02 PM. Seconded by Council Member Brantly Robertson. Discussed in Executive Session, no action.

ATTEST:



Kiara Burns, Deputy City Secretary



Jason Moran, Mayor