



# CITY OF ROBERT LEE, TEXAS

## REGULAR CITY COUNCIL MEETING

Thursday, March 21, 2024 6:30 PM

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### CITY OFFICIALS:

Jason Moran, Mayor.  
Council Members: Jonathan Torres, Joshua  
Tennison, Mike Stephens, Brantly Robertson,  
Steven Arens.  
Staff: Secretary Amanda Mendoza, Deputy  
Secretary Kiara Burns, Operators Tanner Brickey,  
Jose Morales, Jayton Torres

*The agenda schedule represents an estimate of the order for the indicated items and is subject to change at any time. All agenda items are subject to action by the City Council. Separate agenda items may be combined and discussed together at the discretion of the Mayor.*

City of Robert Lee City Council Meetings are open to all persons, regardless of disability. If you require special assistance, please contact City Hall at (325) 453-2831 or write to P.O. Box 26, Robert Lee, Texas 76945 at least 48 hours in advance of the meeting.

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### Call to Order, Quorum Determined, Meeting Declared Open

#### Proclamations and Presentations

- A. Public Hearing - Texas Community Development Block Grant Downtown Revitalization/Mainstreet Program

**Citizen Comments** – City Council welcomes public comments at this point on items not specifically listed on this agenda. Speakers must sign up before the meeting begins. Speakers are limited to five (5) minutes each. Comments must be made to the Council as a whole, not an individual member. The Council cannot respond to matters not listed on the agenda. If you wish to make a comment regarding an agenda item, please note which item on the sign-up sheet and comments will be heard when that item is to be discussed. There will be no deliberations with Council. Council may respond with factual statements.

**Consent Agenda:** Items listed below are to be considered routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a council member so requests, in which event, the item will be moved to the Regular Agenda:

- A. Minutes - February 15, 2024
- B. Code Enforcement Report
- C. Municipal Court Report
- D. Financial Report

**Regular Agenda:** Council may discuss and/or act on the following items:

- A. 5-24 - Budget Amendment FY 23-24 - 1st Reading
- B. 6-24 - Resolution Cancelling the 2024 General Election - 1st & Final Reading
- C. 7-24 - Resolution for a Variance Request at 202 Zero Street - 1st Reading
- D. 8-24 - Discuss, consider, and adopt a resolution authorizing the submission of a Texas Community Development Block Grant program application to the Texas Department of Agriculture for the Downtown Revitalization Program

- E. 9-24 - Discuss, consider, and adopt a resolution determining that the City of Robert Lee contains areas which are considered to be blighted
- F. Applications for City Superintendent
- G. 21-23 Street Closure - Partial closure of 14th Street on Childress - 1st Reading
- H. 305 Red Canyon Road - Water Services Requested
- I. EDC Grant - Mt. Creek Golf Course
- J. EDC Grant - Cedar Flats
- K. EDC Grant - Lodge Fitness (Old Masonic Lodge)
- L. EDC Grant - Watering Hole
- M. Discover West Texas Magazine Ad
- N. Personnel Discussion
- O. Financial Advisor - Consider Opening 3 Bank Accounts to simplify Bank Reconciliations
- P. Renaming Bank Account from Operating Fund to General Fund
- Q. Discuss Software Options for Billing & Accounting

**Reports**

**Mayor**

**Secretary**

**Superintendent**

**Request of Future Agenda Items**

**Adjournment**

**Executive Session:** The City Council reserves the right to adjourn into Executive Session, at any time during the course of this meeting, to discuss any of the matters listed above, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). The City Council will take any subsequent action in an open meeting.

PURSUANT TO THE OPEN MEETINGS ACT, THE COUNCIL SHALL NOT TAKE ANY ACTION OR DISCUSS ANY TOPICS NOT POSTED ON THE AGENDA.

**Notice:** I hereby certify that the above notice of the meeting was posted on the bulletin board and a window facing outside of City Hall located at 6 East 7<sup>th</sup> Street, Robert Lee, Texas, on March 18, 2024 at 4:00 P.M., and remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said meeting.

  
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Jason Moran, Mayor