

Thursday, July 18, 2024, Regular Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Regular Session at the City Hall at 6:43 p.m.

Present: Mayor Steven Arens, Council Members: Josh Tennison, Mike Stephens, Skyler Rainwater, Jonathan Torres,

Absent: Brantly Robertson

### **Presentations and Proclamations**

### **Citizen Comments**

### **Consent Agenda**

- A. Minutes - June 20, 2024 & July 8, 2024
- B. Code Enforcement Report
- C. RLVFD - June Run Report
- D. Financial Report

Motion by Mayor Pro Tem Mike Stephens to approve the consent agenda. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

### **Regular Agenda**

- A. CVCAA- Renewal 2024  
Motion by Council Member Josh Tennison to approve of the agreement renewal with the Concho Valley Community Action Agency. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.
- B. Animal Facility- Coke County Sheriff's Dept. Agreement  
Discussion: The Sheriff's Department would like to have an agreement in place with the City of Robert Lee for the use of the animal control facility and its staff in animal cruelty cases since they do not have the facilities to hold animals. In the agreement, the council would like for the bill to be sent directly to the County instead of the defendant in these cases, and to charge them at the same cost according to the City Fee Schedule.
- C. Municipal Judge Position  
Discussion: Mayor Arens spoke with Judge Bounds about the requirements for judge since she no longer met the qualifications. Council needs to determine whether or not to terminate the position and publish the position for applications or continue with the current judge who no longer lives in the county.  
Motion by Council Member Skyler Rainwater to terminate the judgeship with Judge Bounds and allow office staff to publish the position and start taking applications. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.
- D. 17-24- Municipal Court Ordinance  
Discussion: Council would like to consider changing the requirement that judges need to own real property within the county to Judges need to live within the county and their terms will run concurrent with the Mayor's elected position.  
Motion by Council Member Jonathan Torres to approve the 1<sup>st</sup> reading of ordinance 17-24, Municipal Court Ordinance. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.
- E. Parks Trailer LLC - Roofing Bid - General Liability and Workers Comp  
Discussion: Parks Trailer LLC did not have the Council's requirement of having General Liability insurance and Workers Compensation insurance to proceed with the LCRA grant.  
Motion by Council Member Josh Tennison to select Bass Roofing quote to apply for the LCRA grant to repair the RLVFD roof. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.
- F. RLVFD - Financial Controls Policy - Approved 7-1-2024  
Motion by Council Member Josh Tennison to approve of the RLVFD Financial Controls Policy. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

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G. RLVFD - Budget for 2024 - Approved 7-1-2024

Motion by Council Member Josh Tennison to approve of the RLVFD Budget for 2024. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

H. RLVFD - Purchasing Policy - Approved 7-1-2024

Motion by Council Member Jonathan Torres to approve of the RLVFD Purchasing Policy. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.

**Reports**

Mayor

Administrator – 579 Bills issues, 101 late bills issued, 8 meters disconnected due to nonpayment. Remaining street signs will be scrapped pending the Public Works schedule. Downton grant designs were altered because of TDA denying the initial design, so the median on Austin is no longer an option. The part time animal control position was filled by Gilbert Abalos.

Superintendent – 38 work orders completed, 6 sanitation work orders completed, 3 minor leaks repaired, 6 moderate leaks repaired, 1 major leak repaired. 3 sewer stops cleared, 1 line locates completed, 1 data log captured, 1 report of illegal dumping in the cardboard recycling containers. June 4<sup>th</sup> CCRs were sent out to all customers. Annual Sludge report submitted to TCEQ, and sludge transported permit renewed. Dollar General sewer and water taps completed. Zero turn parts ordered and repaired. Emergency evacuation on Bishop, north of the highway due to a shut valve opening back up. Valve bypassed and set to be properly repaired when a larger digging machine is available. Scheduled annual OSHA and EPA mandated chemical spill response training for July 18<sup>th</sup> and 19<sup>th</sup> in the Dallas area.

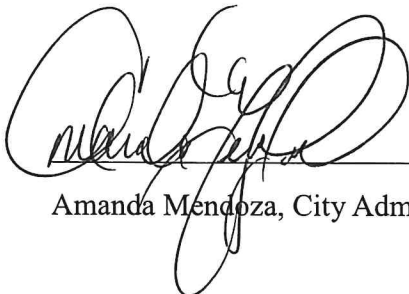
**Request for Future Agenda items**

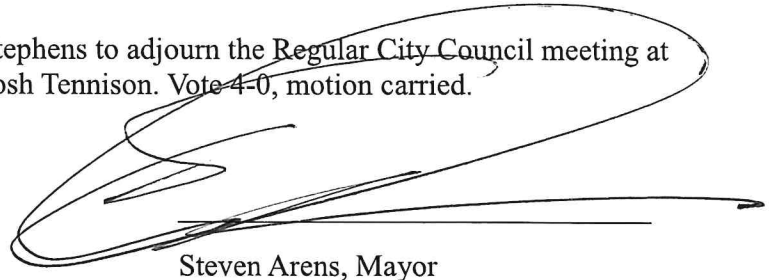
The Sheriff's department asked that the City enforce their curfew ordinances with the rise in minor's committing vandalism. City staff informed the officers present that with the recent pass House Bill 1819 in 2023, municipalities are no longer permitted to enforce curfews on minors.

**Adjournment**

Motion by Mayor Pro Tem Mike Stephens to adjourn the Regular City Council meeting at 7:05 PM. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

ATTEST:

  
Amanda Mendoza, City Administrator

  
Steven Arens, Mayor