

Thursday, August 15, 2024, Regular Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Regular Session at the City Hall at 6:30 p.m.

Present: Mayor Steven Arens, Council Members: Josh Tennison, Mike Stephens, Skyler Rainwater, Jonathan Torres

Absent: Council Member Brantly Robertson

Presentations and Proclamations

Citizen Comments

Consent Agenda

- A. Minutes - July 18, 2024, August 1, 2024, & August 5, 2024
- B. Code Enforcement Report
- C. Financial Report

Motion by Mayor Pro Tem Mike Stephens to approve the consent agenda. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

Regular Agenda

- A. Emergency Service District No. 1
Did not discuss, presenter not present.
- B. CDBG Grant - 3rd Street Project
Did not discuss, presenter not present.
- C. Interlocal Agreement with ASU for Cybersecurity
Discussion: Angelo State University has received a grant as an initiative program to provide free of cost cybersecurity monitoring to nearby school districts, cities, and counties. City Attorney Jeff Betty does not advise the City to move forward with the agreement because there will be no legal recourse if something bad happens to the computers and information, they are monitoring using Crowd Strike.
Motion by Council Member Josh Tennison to approve of the Interlocal Agreement with ASU for Cyber Security Monitoring. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.
- D. High Usage Customer - Acct #002735
Discussion: Customer would like to ask for the council to consider amending the water bill for the account because the customer used 397 thousand gallons of water due to a leak. Customer understands that the water was used, but with the tiered system the bill was substantial. The customer asked the council to consider the rate at which the usage will be charged at.
Motion by Council Member Jonathan Torres to amend the \$3618.39 water bill for Account #002735 by charging the water usage at the same cost the City purchases water from Bronte. He also motions to allow the customer to set up a payment arrangement for the new bill of \$1688.90 by paying thirty (\$30) additional dollars on top of every monthly bill until the balance is cleared. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.
- E. Concho Valley CSCD- CREW Program Agreement Renewal
Motion by Council Member Josh Tennison to renew the agreement with Concho Valley CSCD – Crew Program. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.
- F. RLVFD- Fireman Retirement & Relief Program
Discussion: The RLVFD would like for the City of Robert Lee to close the Fireman Retirement & Relief Program and consider putting the approximate amount of \$15,000 into another one of the RLVFD accounts. There are no volunteers using it and there are no policies or state laws they can find regarding the use of those funds.

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Motion by Council Member Jonathan Torres to start the process to close the account and transfer the funds to the RLVFD account pending City Attorney Jeff Betty's advice.

Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

G. RLVFD - E1 Truck - Transfer Ownership

Discussion: The primary brush truck nicknamed E1 is in the City of Robert Lee's name and the RLVFD would like for the City to transfer the title over.

Motion by Mayor Pro Tem Mike Stephens to transfer the title of E1 from the City's name to the RLVFD. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

H. Holiday Outdoor Decor- Invoice

Discussion: Replacing the old and broken Christmas lights project was previously approved by the council, but the invoice amount exceeds the mayor's approval amount. The invoice be approved by the Council before payment is remitted.

Motion by Council Member Jonathan Torres to approve the invoice amount of \$7,484.50 for the purchase of new Christmas Lights for the telephone poles. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

I. 19-24 - Drought Contingency Plan Ordinance - 1st Reading

Discussion: TCEQ requires the Drought Contingency Plan to be renewed every five years.

Motion by Mayor Pro Tem Mike Stephens to approve the 1st reading of Ordinance 19-24, the Drought Contingency Plan. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

J. 20-24 - Final Budget Amendment FY 23-24 - 1st Reading

Discussion: The Final Budget Amendment has been presented to the council with the end of the fiscal year totals. Line Items were adjusted to reflect current revenues and expenditures.

Motion by Council Member Josh Tennison to approve the 1st reading of Ordinance 2024, The Final Budget Amendment for FY 23-24. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

K. 23-24 - Water Rates & Taps - 1st Reading

Discussion: Bronte has increased water rates to the city by 3.33%, all rates were increased to reflect. Water Taps have also increased to cover the cost of parts and labor involved with installing a new tap.

Motion by Mayor Pro Tem Mike Stephens to approve the 1st reading of Ordinance 23-24, Water Taps & Rates. Seconded by Josh Tennison. Vote 4-0, motion carried.

L. 24-24 - Sewer Rates & Taps - 1st Reading

Discussion: Proposed rate increase of 8% presented to the council to consider due to the increase in the cost of maintenance of the plant. Sewer Taps were also increased to cover the cost of parts and labor involved with installing new taps.

Motion by Council Member Josh Tennison to approve the 1st reading of Ordinance 24-24, Sewer Taps & Rates. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

M. 25-24 - Fee Schedule Ordinance - 1st Reading

Discussion: All City Fees have been consolidated into one place and the council needs to assign amounts for the permit fee, poly cart fee, and barricade fee for recently passed Street Closure Ordinance. The council established fees as follows for the Street Closure Ordinance; \$150.00 permit fee, \$25 per poly cart, and \$25 per barricade.

Motion by Jonathan Torres to approve the 1st reading of Ordinance 25-24, Fee Schedule. Seconded by Council Member Josh Tennison. Vote 4-0, motion carried.

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Reports

Mayor

Administrator – 579 bills issued, 133 late accounts penalized, 10 meters disconnected due to nonpayment. Remaining street signs were scrapped. The proceeds were split evenly between the VFD and EMS, each receiving \$108.33. The Municipal Judge Position is open, no applications submitted. Animal Control Training for M. Grimes has been scheduled for 8-16-2024 for Shelter Standards and Management. Zero Turn has been repaired and abatements have been rescheduled. A special has been scheduled for 8-26-2024 at 6:30 PM. Reminder that City Hall will be closed on Labor Day, 9-2-2024.

Superintendent – 44 Work orders completed, 8 poly cart work orders completed, 3 minor leaks repaired, 1 major leak repaired, 3 sewer stops cleared, 3 lines located, 2 water meter data logs collected at the request of customers. The emergency water leak that was repaired on 8th street near Childress. 10 barricades and 5 poly carts delivered to and recovered from the July 4th Celebration. 2 manholes raised 10 inches from underground. Mandatory Annual hazardous chemical spill response training complete for all the Public Works department. On July 27th, a small leak was found in the Bronte-Robert Lee Pump Station. It was isolated. Mechanical Failure occurred on the North Pump and was promptly shut down. Motor was pulled by All American Pump Solutions for repair on July 30th and returned on August 8th, but the shaft did not move freely so the pump was removed again. Pump is currently being refurbished, and it is awaiting ordered parts. Online Backhoe Safety training has been completed.

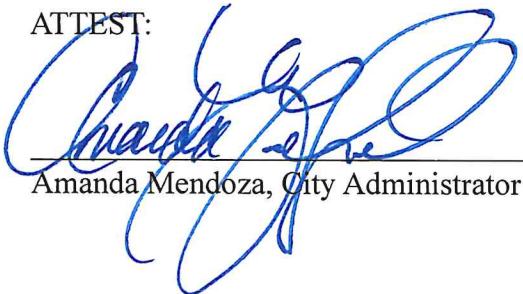
Request for Future Agenda Items

Council would like to discuss enacting Stage 2 of the Drought Contingency Plan
Sewer Camera & Locator Quotes

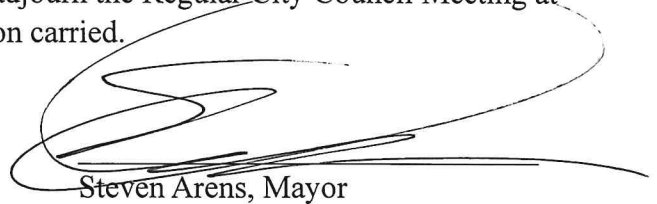
Adjournment

Motion by Mayor Pro Tem Mike Stephens to adjourn the Regular City Council Meeting at 7:55 PM. Seconded by Josh Tennison. Vote 4-0, motion carried.

ATTEST:



Amanda Mendoza, City Administrator


Steven Arens, Mayor