

Thursday, December 19, 2024, Regular Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Special Session at the City Hall at 6:30 p.m. on December 19, 2024.

Present: Mayor Steven Arens, Mayor Pro Tem Mike Stephens, Council Members: Josh Tennison, Jonathan Torres, Brantly Robertson and Skyler Rainwater
Staff: Amanda Mendoza, Clayton Brickey (Sign in sheet on file)

Presentations and Proclamations

Citizen Comments

Consent Agenda

A. Minutes – November 21, 2024 & December 3, 2024.

B. Code Enforcement Report

C. Financial Report

Motion by Mayor Pro Tem Mike Stephens to approve the consent agenda. Seconded by Council Member Josh Tennison. Vote 5-0, motion carried.

Regular Agenda

A. EDC B Grant Request - Victory Assembly of God Church

Motion by Council Member Jonathan Torres to approve of Victory Assembly's EDC B grant request. Seconded by Council Member Skyler Rainwater. Vote 5-0, motion carried.

B. EDC B Grant Request - Vision with a Purpose

Motion by Mayor Pro Tem Mike Stephens to approve of Vision with a Purpose's EDC B grant request. Seconded by Council Member Brantly Robertson. Vote 5-0, motion carried.

C. RLVFD Roof Repair

Tabled – Pending more information from the USDA regarding their grants. John Powell, the regional representative, would like to determine which grant would be best suited to this project.

D. Resolution 29-24- Personnel Policy Amendment

Discussion: Questions that the council had at the prior meeting were posed to City Attorney Jeff Betty. His answers were provided to the council for consideration. The holiday schedule can be amended by council action yearly rather than approving it in the personnel policy. Longevity pay cannot be merit based. Jeff suggested that if an employee was suspended, then the council can decide to subtract that from the time served for their longevity pay. The council discussed at length whether employees will receive longevity pay.

Motion by Council Member Brantly Robertson to approve the longevity pay section in the personnel policy and set the rate at ten dollars (\$10.00) per month served. Employees will receive longevity pay starting in December after their second year. Current employees who already exceed the 2 years will receive their longevity pay starting in December of 2025. Seconded by Council Member Josh Tennison. Vote 5-0, motion carried.

E. RLVFD Agreement

Discussion: Representatives of the City met with representatives from the VFD to discuss the agreement. The City Attorney was present to discuss the topics within the agreement and explain why certain sections are required. An agreement with the VFD requested changes was presented to the council for consideration.

Motion made by Mayor Pro Tem Mike Stephens to accept the agreement as presented and amend the amount in the agreement to not exceed \$15,000.00. Seconded by Council Member Jonathan Torres. Vote 5-0, motion carried.

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Council exits to executive session at 7:26 PM

Council returns from executive session at 8:01 PM.

F. Drought Contingency Stage 2 - Consider Resending

Motion by Council Member Josh Tennison to extend the drought contingency plan stage to March 31, 2025. Seconded by Council Member Skyler Rainwater. Vote 5-0, motion carried.

G. Animal Facility Agreement with Sheriff's Office

Motion by Council Member Jonathan Torres to approve the agreement between the Sheriff's office and the City for the use of the Animal Facility and it's personnel. Seconded by Council Member Josh Tennison. Vote 5-0, motion carried.

H. Youth Diversion Program

Tabled pending more information.

I. Downtown Mini Park

Discussion Only: The county would consider adding the Wilson Bryan Mini Park to the interlocal agreement for the City to continue taking care of. It was also mentioned the City owns the EMS property according to Coke CAD. The council would like to add the use of the EMS property to the interlocal agreement as well.

J. ARPA WWTP Project- Contract

Tabled for January Meeting

Reports

Mayor

Administrator – 563 bills issued, 129 accounts penalized for being late, 4 meters disconnected due to nonpayment, and 3 account closed due to abandonment. Collection letters have been sent to customers with outstanding balances. Audit for FY 23-24 has been scheduled for February 17-19, 2025. First municipal Court date with new judge scheduled for 1-7-2025. 3 aldermen seats are up for reelection in 2025. Applications can be submitted at city hall starting 1-15-2025, and closed on 2-14-2025. Christmas Dinner for Staff and Council has been scheduled for 12-21-2024 at 6:00 PM.

Superintendent – 27 Work orders completed. 2 minor leaks repaired, 3 lines located for customers, 1 data log collected for high usage. Bronte pump station is now back in service as of 11-14-2024. Trees along 10th street and hillcrest were trimmed because of a complaint and stop sign at the corner of 10th and Alice was repaired. Water tower siren malfunctioned investigated on 11-19-2024 with the help of AEP. Concluded a tripped circuit to be faulty. Breakers and Breaker Box to be replaced. 20 lead and copper samples distributed to customers for collection on 11-20-24. Sent to lab on 12-3-2024. Brush and Trees cleared out between Sanco and 18th Street because of a leak the previous month. Emergency Preparedness Plan has been resubmitted to TCEQ with requested proof of critical load facilities information and updated implementation date. Contact information has also been updated with TCEQ, AEP, Texas Utility Commission, and Coke County Emergency Management.

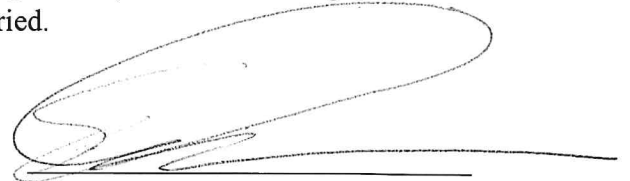
Request for Future Agenda Items

Mini Split Quote for City Hall, Interlocal Agreement with the County

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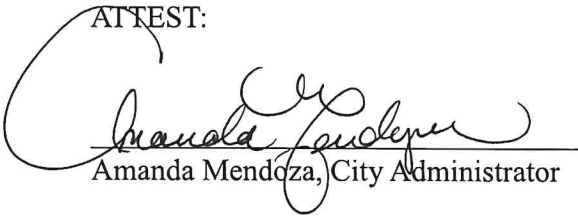
Adjournment

Motion by Council Member Josh Tennison to adjourn the regular City Council Meeting at 8:23 PM.
Seconded by Mayor Pro Tem Mike Stephens. Vote 5-0, motion carried.



Steven Arens, Mayor

ATTEST:



Amanda Mendoza, City Administrator