

Thursday, June 26, 2025, Regular Meeting, 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Regular Session at the City Hall at 6:30 p.m. on June 26, 2025.

Present: Mayor Steven Arens, Council Members: Mike Stephens, Josh Tennison, Skyler Rainwater
Staff: City Administrator Amanda Mendoza, City Superintendent Clayton Brickey

Absent: Council Members Jonathan Torres and Megan Sheppard

Consent Agenda:

A. Minutes - April 17, 2025, May 19, 2025, & May 29, 2025

B. Code Enforcement Report

Motion by Council Member Josh Tennison to approve the consent agenda. Seconded by Council Member Skyler Rainwater. Vote 3-0, motion carried.

Regular Agenda:

A. Financial Report

Discussion: Financial Advisor Everett Bedford was present to teach council how to review financials each month and answered any questions the council had pertaining to the general ledger. Everett also recommended the council consider different rates to invest in Certificate of Deposits to accrue more passive income.

Motion by Council Member Josh Tennison to approve of the financial report. Seconded by Council Member Mike Stephens. Vote 3-0, motion carried.

B. Billing & Accounting- Software

Discussion Only: Everett also recommends the city move away from the current financial software known as Asyst. The software is archaic and does not calculate the general ledger accurately. The office has already looked at software's, but Everett has requested that the council allow him to visit other cities in search of a new software for both us and Bronte.

C. Itinerant Vendors, Solicitors, and Handbill Distributors Ordinance

Discussion Only: While reviewing the old Vendor's Ordinance, Mayor Arens brought up concerns with mobile food trucks. The ordinance currently allows food trucks to operate on private property with the written permission of the property owners. Council would like the operators of these trucks to be more transparent with the city regarding the authorization of their locations as well as their health certifications for operating a food truck.

D. Appointment of Mayor Pro Tem

Motion by Council Member Josh Tennison to nominate Mike Stephens as Mayor Pro Tem. Seconded by Council Member Skyler Rainwater. Vote 3-0, motion carried.

E. Resolution 7-25 Canvassing of 2025 General Election

Discussion: Was previously approved but was represented with a correction to the chair numbering for council members during elections.

Motion by Mayor Pro Tem Mike Stephens to approve of the correction to Resolution 7-25, Canvassing the General Election. Seconded by Council Member Josh Tennison. Vote 3-0, motion carried.

F. 2026 TMRS City Contribution Rate

Discussion: The city matches employee contributions to retirement. The current rate the city pays is 3.69% and the minimum the city can pay is 2.73%. There are no employees currently eligible for retirement. Rates were presented to council for consideration for the new year.

Motion by Council Member Skyler Rainwater to approve of the current rate of 3.69% for the City of Robert Lee's contribution to TMRS for 2026. Seconded by Council Member Josh Tennison. Vote 3-0, motion carried.

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G. 9-25 - Budget Amendment - 2nd Reading

Discussion: Changes were made to more accurately reflect year-to-date totals. In a previous meeting council had considered getting a different table but decided not to within this budget.

Motion by Council Member Skyler Rainwater to approve of the 2nd reading of Ordinance 9-25, Budget Amendment without the purchase of the table and chairs. Seconded by Council Member Josh Tennison. Vote 3-0, motion carried.

H. EDC Director- Retirement Letter

Discussion: Beth Prather has turned in her resignation letter as the EDC Director after 20+ years of service to her community.

Motion by Mayor Pro Tem Mike Stephens to accept Beth Prather's resignation letter, dated August 31st, 2025. Seconded by Council Member Josh Tennison. Vote 3-0, motion carried.

Reports

Mayor – The hazard Mitigation Plan Progress – Seeking out a consultant to oversee the creation. West Texas Trails Coalition has disbanded and will be requesting to abolish their lease agreement for the property adjacent to the gun range. If the criteria is met for Stage 3 of the Drought Contingency Plan, the mayor will authorize the implementation of Stage 3.

Administrator – TML training packets provided to council for their consideration. There will be a training in San Antonio if any members are interested. Would like for council to let the office know of their availability to schedule a training and budget workshop all in one.

Superintendent – Water project for 3rd street has not been completed yet. They are attempting to schedule the final repair in tandem with the public works department to fix another leak on 12th street. Repairs for the sewer plant are still ongoing.

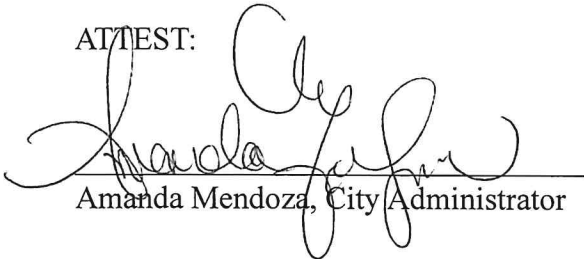
Request for Future Agenda Items

Investing rates for CDs.

Adjournment

Motion by Council Member Josh Tennison to adjourn the regular city council meeting at 8:15 PM. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.

ATTEST:


Amanda Mendoza, City Administrator


Steven Arens, Mayor