

Monday, December 29, 2025, Regular Meeting 6:30 PM

Regular Meeting scheduled for December 25, 2025, was moved to December 29th, 2025, due to meeting landing on Christmas. The City Council of the City of Robert Lee, Texas, met in Regular Session at the City Hall at 6:30 p.m. on December 29, 2025.

Present: Mayor Steven Arens, Council Members: Josh Tennison, Mike Stephens, & Skyler Rainwater,
Staff: City Administrator Amanda Mendoza, City Superintendent Clayton Brickey
Absent: Jonathan Torres and Megan Sheppard

Citizen Comments

Consent Agenda

- A. Minutes - December 1, 2025
- B. Code Enforcement Report
- C. Financial Report

Motion by Mayor Pro Tem Mike Stephens to approve the consent agenda. Seconded by Council Member Skyler Rainwater. Vote 3-0, motion carried.

Regular Agenda

- A. Property Deed R7119 Closed Bid- 102 W. 9th Street
Motion by Council Member Skyler Rainwater to accept the property bid for 102 W 9th Street in the amount of \$3,333.00 from Bonnie Keel. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.
- B. Resolution to Participate- Texas Class Investments
Discussion: With Texas Class Investments, there are two investing pools. Texas Class has higher risk, but it also has a higher insurance rate for the city to earn money while The Texas Class Government has lower risks and a lower rate. Council was presented with both options to review and the amount they would like to contribute.
Motion by Mayor Pro Tem Mike Stephens to approve of the Texas Class Investments resolution to contribute to the Texas Class investments with the amount of \$72,618.03. Seconded by Council Member Josh Tennison. Vote 3-0, motion carried.
- C. Right-of-Way Construction- W.E.B Contract Amendment
Tabled
- D. 2024-2025 Annual Audit Report
Discussion: Annual Audit was conducted by Merit, McLane and Hamby out of Abilene. Michael Hamby presented the audit report, and said it went smoothly and they found nothing of concern. All files were readily available for auditors. The only finding that was reported was the lack of procurement process for renewing the agreement with Republic Services for trash services.
Motion by Council Member Josh Tennison to accept and approve of the FY 24-25 audit report presented by Merit, McLane and Hamby. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.
- E. Texas Water Development Funding Programs

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Discussion: While talking with Scott Galloway, a representative from the Texas Water Development Board, he mentioned that SWIFT focuses on rehabbing existing infrastructure rather than building new pipelines. He suggested other grant and loan options, including the state revolving fund that would better help the City and its plans to build a pipeline to transport Ivey water from the Miles pumpstation to Bronte's new plant.

Motion by Council Member Josh Tennison to advertise for Request for Qualifications for the Texas revolving fund from the Texas Water Development Board. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.

F. FY 25-26 Budget - 1st Amendment (2nd Reading)

No changes from the 1st reading.

Motion by Council Member Josh Tennison to approve the 2nd reading of Ordinance 24-25, FY 25-26 1st budget amendment. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.

Reports

Mayor

Administrator – Applications for the General election will be open on January 14th and close February 13, 2026. 3 seats are up for election, Mayor Arens, Council Seats for Jonathan Torres, and Skyler Rainwater. 2 properties have been presented to the City to start the eviction process. The ARPA grant is in its closeout phase. The design for the Downtown Revitalization grant has been chosen, pending RFQ instructions for construction services. North American Contractors are back and making progress on 3rd street. Curb and gutters should be finished by the end of January 2026, and project should be completed by March of 2026. The SWIFT Program will be able to help with existing infrastructure to mitigate water loss and was suggested to be used for replacing the old water meters.

Superintendent – Wastewater Plant basin air valves were adjusted by engineers. Motors are underpowered and running just below the safe amperage threshold. Engineers will be in contact with Clean Infusion about getting 15 Horsepower (HP) motors to replace the 10 HP motors. Hayrick Cemetery water turned on at the request of Council to verify their leaks had been fixed. Spigot leak located around recent burial site, potentially cut due to tripping hazard. Looking on TXBuyBoards for backup generators as mandated from TCEQ.

Request for Future Agenda Items

Considering giving access to the VFD to TextMyGov to allow them to notify citizens.

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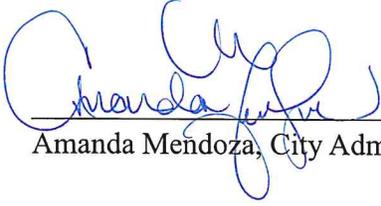
Hayrick Cemetery – Meter Test Results

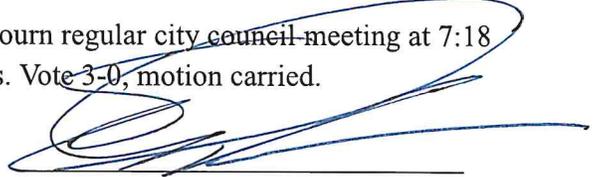
Consider Changing Council Meeting Dates

Adjournment

Motion by Council Member Josh Tennison to adjourn regular city council meeting at 7:18 PM. Seconded by Mayor Pro Tem Mike Stephens. Vote 3-0, motion carried.

ATTEST:


Amanda Mendoza, City Administrator


Steven Arens, Mayor