

February 2, 2026, Special Meeting 6:30 PM

The City Council of the City of Robert Lee, Texas, met in Special Session at the City Hall at 6:30 p.m. on February 2, 2026.

Present: Mayor Steven Arens, Council Members: Mike Stephens, Skyler Rainwater, Jonathan Torres and Megan Sheppard
Staff: City Administrator Amanda Mendoza, City Superintendent Clayton Brickey

Absent: Council Member Josh Tennison

Citizen Comments

Consent Agenda

- A. Minutes - December 29, 2025 & January 14, 2026
- B. Municipal Court Report - December 2025
- C. Code Enforcement Report - December 2025
- D. Financial Report - December 2025

Motion by Council Member Jonathan Torres to approve the consent agenda. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.

Regular Agenda

- A. Regular Meeting Date Resolution 01-26
Discussion: Change the regular meeting dates from the 4th Thursday of the Month to the 4th Monday.
Motion by Council Member Skyler Rainwater to approve Resolution 1-26, changing the Regular City Council Meeting Dates to the 4th Monday of each month at 6:30 PM.
Seconded by Council Member Megan Sheppard. Vote 4-0, motion carried.
- B. Resolution 02-26- Order of Election
Discussion: Council Seats #2 and #4, the mayor seats are up for reelection in the 2026 general election.
Motion by Mayor Pro Tem Mike Stephens to order the 2026 general election for the mayor seat and Council Seats #2 & #4. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.
- C. Senior Citizen Discount- Fee Schedule Ordinance 03-26
Discussion: Considering giving elder citizens who have homesteaded their property and have a senior citizen exemption for taxes a 25% break on the BASE FEE for their water account. Current base fee is \$50.00, with the discount their base fee would be \$37.50.
Motion by Council Member Skyler Rainwater to approve Ord. 3-26, Fee Schedule, to include senior citizen base fee discount of 25%. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.
- D. Property Foreclosures- Eviction Notices
Discussion: The tax office is foreclosing on properties with delinquent taxes within the city limits that have residents residing on the properties. They would like the city to be responsible for evicting the residents due to delinquent taxes.

Council exits regular session at 6:52 to discuss.

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Council Returns to Regular Session at 7:11 PM.

E. Amphitheatre Park- Electrical work

Discussion: FCCLA has requested electricity access at the Amphitheatre to host their event for their chapter competition. Quotes for work presented.

Motion by Mayor Pro Tem Mike Stephens to approve the quote from MC Electric for \$3710.00 to set up electricity access down at the Amphitheatre.

F. Billing & Accounting Software

Tables

G. TWDB Grant- House Bill 500 Water Supply & Infrastructure Grant

Discussion: Grant opportunity to help with water loss or improving existing infrastructure, project must be a new project. Grant cannot be used in tandem with other grants to fund one project.

Motion by Mayor Pro Tem Mike Stephens to allow EHT to continue consulting project ideas for this grant without cost to the City. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

H. Ordinance 4-26 Budget FY 25-26 2nd Amendment

Discussion: Changes include year-to-date expenditures. Accounting and Audit totals were lowered in the budget to reflect lower billing costs. Financial Advisor has been moved from a regular schedule to a on call basis. Late Fee revenues for both Sanitation and Sewer were updated in accordance with recent ordinance amendments.

Motion by Mayor Pro Tem Mike Stephens to approve Ord. 4-26, 2nd Budget Amendment for FY Budget 25-26. Seconded by Council Member Megan Sheppard. Vote 4-0, motion carried.

I. Drought Contingency Stage 3- Reinstate or Terminate

Discussion: Lake Levels are still below the Stage 3 trigger, at 1977ft.

Motion by Mayor Pro Tem Mike Stephens to reinstate Stage 3 of the Drought Contingency for another 90 days. Seconded by Council Member Jonathan Torres. Vote 4-0, motion carried.

J. Ordinance 05-26 Water Ordinance

Motion by Council Member Megan Sheppard to approve Ord. 5-26, Water Taps & Rates, including the discount and eligibility requirements for the senior citizen discount as outlined. Seconded by Council Member Skyler Rainwater. Vote 4-0, motion carried.

K. Fire Department Building- Estimate to Replace Heaters

Discussion: The VFD has requested the city replace the heaters in the garage area of the VFD building, as the units are out of date and can no longer be repaired. According to agreement, the city is only responsible for structural improvements to the building.

Motion by Mayor Pro Tem Mike Stephens to decline the request to replace the heaters at the VFD building. Seconded by Council Member Megan Sheppard. Vote 4-0, motion carried.

L. Hayrick Cemetery Leak

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Discussion: Hayrick cemetery had a leak that used 140,000 gallons of water. Cemetery requested that the meter be tested, and results concluded the meter is accurate for high flows and less than accurate by 1% for low flows. There was a leak present on the property, and after the Cemetery mentioned their leaks were fixed, council requested that the Public Works check by turning on the meter, but someone had cut a spigot at the ground and Public Works turned meter back off.

Motion by Council Member Jonathan Torres to waive the meter testing fee from the Hayrick Cemetery account for the testing of their meter. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.

Reports

Mayor

Administrator – Applications for May 2nd ballot opened on January 14, 2026 and will be closed February 13, 2026. Two council seats will be open and the mayor seat. #2, Jonathan Torres, and Seat #4 Skyler Rainwater. Grant Updates: ARPA for the Wastewater plant is still in the close out phase, the design for the Downtown Revitalization has been selected and pending RFQ instructions. North American Contractors are scheduled to be finished with 3rd street at the end of March. EHT is currently working with the City Super on potential projects for the Texas Water Development Board grants and loans.

Superintendent – Oil leak found on only active blower at the Wastewater Plant. Sample results continued to violate city permit through the middle of January. Air turned up, allowing employees to waste properly to clear samples. TCEQ called to schedule regular Comprehensive Compliance Investigation inspection of the Wastewater Plant. Scheduled for February 6th. Wastewater plant was fined \$19,500 for violations. Recent Wastewater Plant Improvements and the Polymer Unit purchase will be proposed for the Supplemental Environmental Projects (SEC) in lieu of paying a fine.

Requests for Future Agenda Items

Adjournment

Motion by Council Member Jonathan Torres to adjourn the Special City Council Meeting at 7:53PM. Seconded by Mayor Pro Tem Mike Stephens. Vote 4-0, motion carried.

ATTEST:


Amanda Mendoza, City Administrator


Steven Arens, Mayor