

ORDINANCE # 15-25

AN ORDINANCE OF THE CITY OF ROBERT LEE FINDING THE NEED TO AMEND ORDINANCE #9-25 FY 2024 - 25 BUDGET FOR MUNICIPAL PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Robert Lee utilized diligent thought and attention to the preparation of the 2024 - 25 budget; and

WHEREAS, circumstances have arisen during the fiscal year which have, or will require the expenditure of additional funds in some of the line items of the budget, and for which there is more than adequate funding in the line items of the budget; and

WHEREAS, the City Council finds the amendments in the line items identified in Exhibit A are reasonable, necessary, and for municipal purposes.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Robert Lee as follows:

SECTION 1 The City Council finds the statements made in the preamble above are true.

SECTION 2 The City Council approves the budget amendments in the attached Exhibit A.

SECTION 3 The City Council further finds the amended budget line items (Exhibit A) will not cause the total expenditures in the budget to exceed the total original budgeted amount.

SECTION 4 The Amended Budget for 2024 - 25 is hereby approved by the City Council.

SECTION 5 The Mayor is authorized to make the transfers as set forth above, and file, or cause to be filed, a true and correct copy of this Ordinance, with the attached amended budget, with the City Secretary.

SECTION 6 It is the intent of the City Council that each sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be deemed severable and, should any such sentence, paragraph, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of the Ordinance left standing.

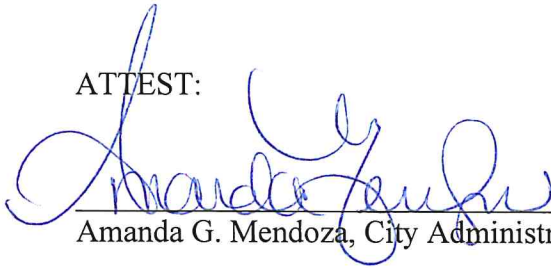
SECTION 7 This ordinance is hereby passed by the affirmative vote, the "ayes" and "nays" being called, of a majority of the members (3 of 5 votes) of the City Council of Robert Lee, Texas.

This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this 25th day of September 2025.

AYES: 4 NAYS: 0 ABSTANTIONS: 0

ATTEST:


Amanda G. Mendoza, City Administrator
Steven Arens, Mayor

City of Robert Lee, Texas							
FY 2024-2025 Operating Budget							
EXHIBIT A							
	Final	Final	Final	Original	2nd Amendment	3rd Amendment	Approved 9/25/2025 Final Amendment
	FY 2022	FY 2023	FY 2024	FY 2024-2025	FY 2024-2025	FY 2024-2025	FY 2024-2025
General Fund							
Savings & Grants							
Contributed Capital	11,740	50,335	53,922	19,424	9,400	22,821	12,797
CDBG 2023- Current	-	-	25,440	-	61,960	61,960	16,960
FY 23-24							61,960
TxCDBG Downtown Main. 2024- Current						25,000	28,350
	11,740	50,335	79,362	19,424	71,360	109,781	120,067
Revenue							
Loan/Bond Close-Out Funds		17,350	47,243	-	-	-	-
Property Abatements	1,000	4,445	2,000	2,000	2,000	2,000	100
Property Tax- Current	176,375	152,158	173,000	178,872	178,872	178,872	178,872
Property Tax- Delinquent							-
Coke County- Property Bids	2,882	-	3,000	1,500	1,500	-	-
Sales Tax	192,000	195,548	220,000	235,000	235,000	235,000	260,000
Franchise Fees	25,700	28,100	28,800	28,800	28,800	28,800	28,800
Municipal Court Fines	2,500	2,130	250	250	250	750	750
Animal Fees	710	100	500	500	500	500	200
Returned Check/Draft Fee					200	300	510
Interest Income	550	2,114	3,500	400	400	260	260
Office Services	325	150	270	270	270	600	600
Miscellaneous Income	100	50	1,200	1,200	1,200	750	750
Total General Income	402,142	402,145	479,763	448,792	448,992	447,832	470,842
Expense							
Payroll - Total	122,000	122,000	138,000	138,000	143,000	143,000	139,000
City Administrator (AM) 50%							
Asst City Administrator (KB) 50%							
City Superintendent (TB) 20%							
Public Works 1 (JM) 20%							
Public Works 2 (JC) 20%							
Public Works 3 (DL) 20%							
Public Works PT (VAC) 20%							
Mayor 100%							
PT-Animal Control Officer (GA) 100%							
Code Enforcement Officer (MG) 40%							
Elected Officials 100%	1,300	1,220	1,520	1,200	1,200	1,440	1,280
Payroll Taxes - FICA	6,411	6,411	6,420	6,420	9,400	9,400	9,000
Payroll Taxes - Medicare	1,502	1,502	1,802	1,802	2,800	2,000	1,800
Payroll Taxes - Unemployment	120	120	500	500	650	200	150
Retirement City Contribution TMRS	5,000	5,245	6,345	6,345	5,200	7,000	6,350
Employee Health Insurance	11,800	13,650	23,320	23,320	17,600	14,500	15,115
Insurance: P & L	6,700	7,430	8,100	8,100	6,670	5,452	7,690
Insurance Workers Comp.	2,000	2,216	3,000	3,000	2,470	2,294	2,475
Insurance: Bonds	500	500	570	570	570	570	100
Municipal Judge	1,800	1,800	1,800	1,800	1,800	1,650	1,650
Office	35,653	30,083	73,500	34,569	34,569	37,245	35,000
Events	2,200	7,500	7,500	7,500	7,500	2,800	5,500
Dues / Memberships	2,400	1,660	1,600	1,600	1,600	1,600	1,775
Training	11,150	8,655	3,500	4,000	4,000	4,000	4,050
Uniforms	310	420	2,000	1,000	1,600	1,600	1,375
Notices & Advertising	1,700	2,010	1,300	1,300	1,300	1,800	2,000
Elections	-	1,305	1,305	1,712	1,712	6,170	6,170
Animal Control Facility	18,413	1,500	3,000	4,880	6,000	2,100	2,100
Utilities	36,000	35,000	35,000	35,000	33,000	30,000	31,550
Property Abatements	-	34,750	-	-	-	-	-
R & M	14,000	24,486	14,500	15,000	17,877	30,237	39,297
Gas / Oil - Fuel	6,300	4,000	2,800	2,800	2,800	3,000	3,270
Accounting & Audit	6,250	16,475	16,700	16,700	13,500	20,360	19,770
Accounting & Audit FY 22-23	-	-	11,600	-	-	-	-
Legal/Retainer	8,000	7,000	15,000	10,000	10,000	10,000	10,000

Appraisal Board	5,000	4,550	4,550	4,550	4,550	4,550	4,167
Tax Collector/Assessor	500	-	-	-	-	-	-
Contributed Capital Projects	-	20,010	37,708	9,424	9,424	-	-
Miscellaneous	100	100	100	100	100	161	-
Economic Sales Tax (A & B)	96,000	83,652	110,000	117,500	117,500	117,500	130,000
Capital Lease	-	-	-	-	-	-	-
Cares Act Grant	-	-	-	-	-	-	-
Grant Projects	-	-	25,440	10,024	61,960	96,984	52,270
<i>Total General Expenses</i>	403,109	449,260	559,620	468,716	520,352	557,613	532,904
GENERAL PROFIT/LOSS	(967)	(47,115)	(79,857)	(19,924)	(71,360)	(109,781)	(62,062)
Waterworks Fund							
Savings & Grants							
Contributed Capital	-		18,958	-	-	282,000	311,383
			18,958			282,000	311,383
Revenue							
EDC-A Infrs. Improv. Project 2025						75,000	75,000
Loan/Bond Close-out Funds		76,000	-	-	-	-	-
Grant Revenue	-	-					
Interest Income	-	-				82	82
Water Receipts	478,950	499,000	525,000	542,482	560,000	545,000	502,000
Rural Water Receipts	66,950	61,308	63,147	65,250	67,000	65,650	79,500
Bulk Water	-	-	9,000	9,000	7,800	8,100	8,100
Late Charges	6,600	7,000	6,000	6,000	6,000	6,300	7,355
Reconnect Fee	1,600	2,000	1,600	1,600	1,600	1,600	4,000
Water Tap Fees	1,500	500	1,000	1,000	1,000	1,000	1,000
Meter Deposits	7,150	7,000	7,000	7,000	7,000	7,000	-
Service Charge	1,500	1,041	1,000	1,000	1,000	1,000	1,000
Debt Service Revenue	46,000	31,000	58	58	58	58	58
Lease Rental Fees				1,800	1,800	1,800	1,800
CAP	8,888	9,000	9,000	9,000	9,000	9,000	9,000
Miscellaneous	1,000	100	100	100	100	100	100
Total Water Income	620,138	693,949	622,905	644,290	662,358	721,690	688,995
Expense							
Payroll - Total	105,000	105,000	123,400	123,400	153,000	150,795	151,100
City Administrator (AM) 31%							
Asst. City Administrator (KB) 31%							
City Superintendent (TB) 60%							
Public Works 1 (JM) 60%							
Public Works 2 (JC) 60%							
Public Works 3 (DL) 60%							
Public Works PT (VAC) 60%							
Code Enforcement Officer (MG) 30%							
Payroll Taxes FICA	5,658	6,232	7,548	7,548	9,500	9,500	9,100
Payroll Taxes Medicare	1,324	1,439	1,785	1,785	2,750	2,750	2,600
Payroll Taxes Unemployment	400	400	400	400	550	550	345
Retirement City Contribution	5,184	6,400	9,239	9,239	6,750	6,750	5,800
Employee Health Insurance	16,563	16,563	19,000	19,000	25,800	23,700	24,710
Insurance P&L	8,200	9,850	10,100	10,100	6,650	10,901	10,100
Insurance Workers Comp.	5,100	5,650	6,200	6,200	3,310	3,082	3,310
Utility System Contractor	-	-	-	-	-	-	-
Office	23,000	12,000	20,000	19,407	19,407	28,000	28,000
Dues	2,438	3,000	2,500	2,500	2,500	2,000	1,850
Training	1,500	5,500	3,500	3,500	3,500	3,058	2,670
Postage	5,200	4,400	5,800	5,800	5,800	5,300	4,600
Uniforms	1,500	2,805	4,000	4,000	4,000	4,000	2,000
Notices & Advertising	500	700	1,000	1,000	1,000	1,500	2,000
Bank Charges	1,000	600	750	750	750	450	400
Water Samples	6,000	10,500	10,000	10,000	10,000	10,000	10,000
Chemicals	6,000	9,500	9,182	9,182	9,182	7,000	6,500
Utilities	27,183	29,000	30,000	30,000	30,000	30,000	28,000
Gas & Oil - Fuel	6,300	5,450	5,500	5,500	5,500	6,300	7,915
R & M	61,500	178,861	58,000	58,000	59,469	43,054	46,000
Meter Replacement	1,799	2,564	-	-	-	-	-
Accounting & Audit	12,500	23,000	25,000	25,000	24,940	25,000	23,650
Accounting & Audit FY 22-23			12,087	12,087			

TXWDB Bonds Payable Principal	51,813	-	-	-	-	-	-
TXWDB Bonds Payable Interest	24,813	-	-	-	-	-	-
Water Purchases	235,100	250,000	270,000	278,992	278,000	273,000	267,100
Water System Improvements						357,000	386,383
Capital Projects	-		5,973	-	-	-	-
Miscellaneous	-						
Total Water Expense	615,575	689,414	641,864	644,290	662,358	1,003,690	1,024,133
WATER PROFIT/LOSS	4,563	4,535	(18,958)	-	-	(282,000)	(335,138)
Sewer Fund							
Savings & Grants							
Contributed Capital	-		19,320	11,068	11,068	25,495	25,495
			19,320	11,068	11,068	25,495	25,495
Revenue							
Interest	-						
American Rescue Plan	240,180	240,180	240,180	240,180	37,715	259,680	259,680
Late Charges	-	3,100	3,000	3,000	3,000	3,000	1,350
Sewer Tap Fees	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Sewer Receipts	127,950	126,000	141,000	152,280	148,000	145,550	143,700
Total Sewer Income	369,130	370,280	385,180	396,460	189,715	409,230	405,730
Expense							
Payroll - Total	57,000	59,275	61,500	61,500	58,750	58,750	58,000
City Administrator (AM) 17%							
Asst. City Administrator (KB) 17%							
City Superintendent (TB) 15%							
Public Works 1 (JM) 15%							
Public Works 2 (JC) 15%							
Public Works 3 (DL) 15%							
Public Works PT (VAC) 15%							
Code Enforcement Officer (MG) 25%							
Payroll Taxes FICA	3,287	3,675	3,675	3,675	4,000	3,500	3,620
Payroll Taxes Medicare	769	862	870	870	1,000	1,000	1,000
Payroll Taxes Unemployment	450	100	200	200	200	230	170
TMRS City Contribution	3,011	3,950	5,500	5,500	2,550	2,700	2,650
Employee Health Insurance	8,281	8,400	9,200	9,200	9,400	8,900	9,350
Insurance P & L	3,500	2,450	3,000	3,000	1,510	1,817	2,000
Insurance Workers Comp	2,750	900	1,100	1,100	1,140	1,075	1,155
Utility System Contractor	-	-	-	-	-	-	-
Office	2,600	2,600	6,500	8,000	8,000	8,000	6,000
Dues					200	200	200
Training	1,400	650	1,000	2,000	2,000	2,000	1,790
Uniforms	250	690	2,000	2,000	2,000	2,000	800
Notices & Advertising						100	100
R & M	9,101	9,900	10,755	17,035	15,150	33,660	34,815
Soil Analysis - Samples	8,500	10,257	12,000	13,000	13,000	13,000	13,000
Chemicals	7,000	4,790	6,500	8,000	8,000	8,000	6,400
Transporter Fees	2,250	1,700	2,150	2,150	2,150	6,565	8,000
TCEQ Fees	2,000	1,450	1,800	1,800	1,800	1,800	1,500
Utilities	8,000	8,500	8,000	8,000	9,500	9,500	9,100
Gas & Oil - Fuel	2,800	2,400	3,650	3,650	3,650	3,678	3,575
Audit	3,750	5,300	5,600	5,600	8,000	6,000	5,750
Engineering Fees						2,570	2,570
Accounting & Audit 22-23	-	-	1,970	-	-	-	-
Capital Projects	-		17,350	11,068	11,068	-	-
Miscellaneous	-	-	-	-	-	-	-
Capital Lease	-						
Grant Projects	-						
American Rescue Plan	240,180	240,180	240,180	240,180	37,715	259,680	259,680
Total Sewer Expense	366,879	368,029	404,500	407,528	200,782	434,725	431,225
SEWER PROFIT/LOSS	2,251	2,251	(19,320)	(11,068)	(11,068)	(25,495)	(25,495)
Sanitation Fund							
Savings & Grants							
Contributed Capital	10,000	10,000	11,690	10,000	10,000	10,000	10,000
	10,000	10,000	11,690	10,000	10,000	10,000	10,000

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