

ORDINANCE # 16-25

AN ORDINANCE MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF ROBERT LEE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 AND ENDING SEPTEMBER 31, 2026; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF ROBERT LEE FOR THE 2025-2026 FISCAL YEAR.

WHEREAS, the budget, appended here as Exhibit A, for the fiscal year beginning October 1, 2025 and ending September 30, 2026, was duly presented to the City Council and a Public Hearing was ordered by the City Council and public notice of said Hearing was caused to be given by the City and said notice was published in the Observer/Enterprise and said Public Hearing was held according to said notice; now therefore.

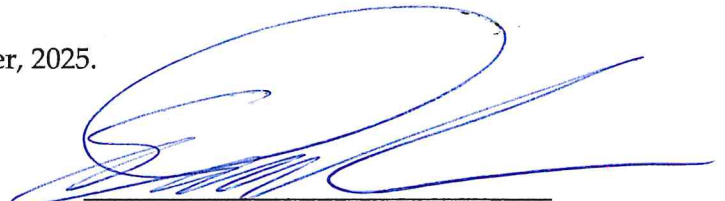
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROBERT LEE:

SECTION 1 That the appropriations for the fiscal year beginning October 1, 2025, and ending September 30, 2026, for the support of the general government of the City of Robert Lee, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2025-2026 budget, a copy of which is appended hereto as Exhibit A;

SECTION 2 That the budget, as summarized below and shown in words and figures in Exhibit A is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2025, and ending September 30, 2026.

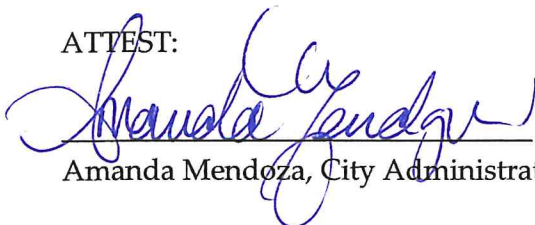
Income	Revenue	\$2,282,494.67
Expense	Payroll	\$480,100.00
	M & O	\$1,802,393.67
	Debt	\$0.00

PASSED AND APPROVED this 25th day of September, 2025.



Steven Arens, Mayor

ATTEST:



Amanda Mendoza, City Administrator

City of Robert Lee, Texas

FY 2025-2026 Operating Budget

EXHIBIT A

	Final	Final	Final	Approved 9/25/2025	Approved 9/25/2025
	FY 2022	FY 2023	FY 2024	FY 2024-2025	FY 2024-2025
General Fund					
Savings & Grants					
Contributed Capital	11,740	50,335	53,922	12,797	16,304
Christmas Decorations- Light Poles 6,280					
CDBG Match 10,024					
CDBG 2023- Current	-	-	25,440	16,960	
FY 23-24				61,960	
TxCDBG Downtown Main. 2024- Current				28,350	10,000
	11,740	50,335	79,362	120,067	26,304
Revenue					
Loan/Bond Close-Out Funds		17,350	47,243	-	-
Property Abatements	1,000	4,445	2,000	100	2,000
Property Tax- Current	176,375	152,158	173,000	178,872	186,468
Property Tax- Delinquent				-	-
Coke County- Property Bids	2,882	-	3,000	-	-
Sales Tax	192,000	195,548	220,000	260,000	275,000
Franchise Fees	25,700	28,100	28,800	28,800	28,800
Municipal Court Fines	2,500	2,130	250	750	750
Animal Fees	710	100	500	200	350
Returned Check/Draft Fee				510	500
Interest Income	550	2,114	3,500	260	260
Office Services	325	150	270	600	600
Miscellaneous Income	100	50	1,200	750	750
Total General Income	402,142	402,145	479,763	470,842	495,478
Expense					
Payroll - Total	122,000	122,000	138,000	139,000	148,000
City Administrator (AM) 50%					
Asst City Administrator (KB) 50%					
City Superintendent (TB) 20%					
Public Works 1 (JM) 20%					
Public Works 2 (JC) 20%					
Public Works 3 (DL) 20%					
Public Works PT (VAC) 20%					
Mayor 100%					
PT-Animal Control Officer (GA) 100%					
Code Enforcement Officer (MG) 40%					
Elected Officials 100%	1,300	1,220	1,520	1,280	1,300
RLVFD					15,000
Payroll Taxes - FICA	6,411	6,411	6,420	9,000	9,500
Payroll Taxes - Medicare	1,502	1,502	1,802	1,800	2,000
Payroll Taxes - Unemployment	120	120	500	150	500
Retirement City Contribution TMRS	5,000	5,245	6,345	6,350	6,800
Employee Health Insurance	11,800	13,650	23,320	15,115	15,500
Insurance: P & L	6,700	7,430	8,100	7,690	7,775
Insurance Workers Comp.	2,000	2,216	3,000	2,475	3,000
Insurance: Bonds	500	500	570	100	100
Municipal Judge	1,800	1,800	1,800	1,650	1,800
Office	35,653	30,083	73,500	35,000	31,000
Events	2,200	7,500	7,500	5,500	5,000
Dues / Memberships	2,400	1,660	1,600	1,775	1,737
Training	11,150	8,655	3,500	4,050	4,100
Uniforms	310	420	2,000	1,375	1,400

Notices & Advertising	1,700	2,010	1,300	2,000	2,000
Elections	-	1,305	1,305	6,170	6,170
Animal Control Facility	18,413	1,500	3,000	2,100	8,000
Utilities	36,000	35,000	35,000	31,550	25,000
Property Abatements	-	34,750	-	-	-
R & M	14,000	24,486	14,500	39,297	32,900
Gas / Oil - Fuel	6,300	4,000	2,800	3,270	3,500
Accounting & Audit	6,250	16,475	16,700	19,770	18,000
Accounting & Audit FY 22-23	-	-	11,600	-	-
Legal/Retainer	8,000	7,000	15,000	10,000	10,000
Legal/Retainer FY 2022-2023	-	4,010	1,140	-	-
Appraisal Board	5,000	4,550	4,550	4,167	4,200
Tax Collector/Assessor	500	-	-	-	-
Contributed Capital Projects	-	20,010	37,708	-	-
Miscellaneous	100	100	100	-	-
Economic Sales Tax (A & B)	96,000	83,652	110,000	130,000	137,500
Capital Lease	-	-	-	-	-
Cares Act Grant	-	-	-	-	-
Grant Projects	-	-	25,440	52,270	10,000
<i>Total General Expenses</i>	403,109	449,260	559,620	532,904	511,782
GENERAL PROFIT/LOSS	(967)	(47,115)	(79,857)	(62,062)	(16,304)
Waterworks Fund					
Savings & Grants					
Contributed Capital	-		18,958	209,245	311,383
<i>Public Works Vehicle</i>					55,000
<i>3rd Street Water Project- 311,383</i>				209,245	
			18,958	209,245	366,383
Revenue					
EDC-A Infrs. Improv. Project 2025				75,000	75,000
Loan/Bond Close-out Funds		76,000	-	-	-
Grant Revenue	-	-			
Interest Income	-	-		82	82
Water Receipts	478,950	499,000	525,000	502,000	518,566
Rural Water Receipts	66,950	61,308	63,147	79,500	82,148
Bulk Water	-	-	9,000	8,100	8,370
Late Charges	6,600	7,000	6,000	7,355	7,355
Reconnect Fee	1,600	2,000	1,600	4,000	4,000
Water Tap Fees	1,500	500	1,000	1,000	1,000
Meter Deposits	7,150	7,000	7,000	-	-
Service Charge	1,500	1,041	1,000	1,000	1,000
Debt Service Revenue	46,000	31,000	58	58	58
Lease Rental Fees				1,800	1,800
CAP	8,888	9,000	9,000	9,000	9,000
Miscellaneous	1,000	100	100	100	100
Total Water Income	620,138	693,949	622,905	688,995	708,479
Expense					
Payroll - Total	105,000	105,000	123,400	151,100	155,000
City Adminisrator (AM) 31%					
Asst. City Adminisrator (KB) 31%					
City Superintendent (TB) 60%					
Public Works 1 (JM) 60%					
Public Works 2 (JC) 60%					
Public Works 3 (DL) 60%					
Public Works PT (VAC) 60%					
Code Enforcement Officer (MG) 30%					
Payroll Taxes FICA	5,658	6,232	7,548	9,100	9,800

Payroll Taxes Medicare	1,324	1,439	1,785	2,600	2,750
Payroll Taxes Unemployment	400	400	400	345	400
Retirement City Contribution	5,184	6,400	9,239	5,800	6,000
Employee Health Insurance	16,563	16,563	19,000	24,710	24,800
Insurance P&L	8,200	9,850	10,100	10,100	10,100
Insurance Workers Comp.	5,100	5,650	6,200	3,310	3,310
Utility System Contractor	-	-	-	-	-
Office	23,000	12,000	20,000	28,000	22,000
Dues	2,438	3,000	2,500	1,850	1,800
Training	1,500	5,500	3,500	2,670	2,670
Postage	5,200	4,400	5,800	4,600	4,600
Uniforms	1,500	2,805	4,000	2,000	2,000
Notices & Advertising	500	700	1,000	2,000	2,000
Bank Charges	1,000	600	750	400	400
Water Samples	6,000	10,500	10,000	10,000	9,336
Chemicals	6,000	9,500	9,182	6,500	6,500
Utilities	27,183	29,000	30,000	28,000	28,000
Gas & Oil - Fuel	6,300	5,450	5,500	7,915	7,900
R & M	61,500	178,861	58,000	46,000	90,000
Meter Replacement	1,799	2,564	-	-	-
Accounting & Audit	12,500	23,000	25,000	23,650	24,000
Accounting & Audit FY 22-23	-	-	12,987	-	-
TXWDB Bonds Payable Principal	51,813	-	-	-	-
TXWDB Bonds Payable Interest	24,813	-	-	-	-
Water Purchases	235,100	250,000	270,000	267,100	275,113
Water System Improvements				386,383	386,383
Capital Projects	-		5,973	-	-
Miscellaneous	-				
Total Water Expense	615,575	689,414	641,864	1,024,133	1,074,862
WATER PROFIT/LOSS	4,563	4,535	(18,958)	(335,138)	(366,383)
Sewer Fund					
Savings & Grants					
Contributed Capital	-		19,320	25,495	11,745
<i>Polymer Mixing Unit</i>					
American Rescue Plan	240,180	240,180	240,180	259,680	259,680
			19,320	25,495	271,425
Revenue					
Interest	-				
Late Charges	-	3,100	3,000	1,350	1,350
Sewer Tap Fees	1,000	1,000	1,000	1,000	1,000
Sewer Receipts	127,950	126,000	141,000	143,700	150,875
Total Sewer Income	369,130	130,100	145,000	146,050	153,225
Expense					
Payroll - Total	57,000	59,275	61,500	58,000	65,000
City Administrator (AM) 17%					
Asst. City Administrator (KB) 17%					
City Superintendent (TB) 15%					
Public Works 1 (JM) 15%					
Public Works 2 (JC) 15%					
Public Works 3 (DL) 15%					
Public Works PT (VAC) 15%					
Code Enforcement Officer (MG) 25%					
Payroll Taxes FICA	3,287	3,675	3,675	3,620	3,700
Payroll Taxes Medicare	769	862	870	1,000	1,000
Payroll Taxes Unemployment	450	100	200	170	250
TMRS City Contribution	3,011	3,950	5,500	2,650	2,800

Employee Health Insurance	8,281	8,400	9,200	9,350	9,600
Insurance P & L	3,500	2,450	3,000	2,000	2,000
Insurance Workers Comp	2,750	900	1,100	1,155	1,155
Utility System Contractor	-	-	-	-	-
Office	2,600	2,600	6,500	6,000	6,000
Dues				200	200
Training	1,400	650	1,000	1,790	1,865
Uniforms	250	690	2,000	800	1,000
Notices & Advertising				100	100
R & M	9,101	9,900	10,755	34,815	27,630
Soil Analysis - Samples	8,500	10,257	12,000	13,000	13,000
Chemicals	7,000	4,790	6,500	6,400	6,400
Transporter Fees	2,250	1,700	2,150	8,000	2,500
TCEQ Fees	2,000	1,450	1,800	1,500	1,500
Utilities	8,000	8,500	8,000	9,100	9,100
Gas & Oil - Fuel	2,800	2,400	3,650	3,575	3,600
Audit	3,750	5,300	5,600	5,750	4,000
Engineering Fees				2,570	2,570
Accounting & Audit 22-23	-	-	1,970	-	-
Capital Projects	-		17,350	-	-
Miscellaneous	-	-	-	-	-
Capital Lease	-				
Grant Projects	-				
American Rescue Plan	240,180	240,180	240,180	259,680	259,680
Total Sewer Expense	366,879	368,029	404,500	431,225	424,650
SEWER PROFIT/LOSS	2,251	(237,929)	(259,500)	(285,175)	(271,425)
Sanitation Fund					
Savings & Grants					
Contributed Capital	10,000	10,000	11,690	10,000	10,000
<i>Convenience Center & Curb Side</i>					
	10,000	10,000	11,690	10,000	10,000
Revenue					
Grant Revenue	-				
Interest Income	-	-			
Trash Receipts	206,000	230,000	241,550	230,650	238,723
Tax on Trash	13,760	16,500	19,639	17,620	18,237
Convenience Center Funds	500	500	500	310	310
Late Fees		3,265	3,200	3,830	3,830
Demolition Revenue	15,711	15,000	1,500	-	-
Misc. Income	100	100	100	100	100
Total Sanitation Income	236,071	265,365	266,489	252,510	261,200
Expense					
Payroll Total	3,000	3,000	6,350	10,500	12,000
City Administrator (AM) 2%					
Asst. City Administrator (KB) 2%					
City Superintendent (TB) 2%					
Public Works 1 (JM) 5%					
Public Works 2 (JC) 5%					
Public Works 3 (DL) 5%					
Public Works PT (VAC) 5%					
Code Enforcement Officer (MG) 5%					
Payroll Taxes - FICA	200	200	200	650	750
Payroll Taxes - Medicare	100	100	100	160	250
Payroll Taxes - Unemployment	100	100	300	25	100
Retirement City Cont. - TMRS	175	175	175	1,650	1,800
Employee Health Insurance	600	600	710	1,700	1,800

